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| Aj Objective:  * To obtain position as customer service where my enthusiasm can contribute the serves.  CAREER OBJECTIVE:  * To be creative hard working energetic ambitious and responsible resourceful team player with abilities to take initiatives and motivate others. * To consider career opportunities related to my qualifications. * To render my service in a reputable company with integrity and dedication. * To face challenge and works under pressure seeking apposition in which I can further develop and impart my skill * To gain knowledge and develop my skills to the company where I will be working | |  | | --- | | aisha |  PERSONAL INFORMATION:  * nationality Somalia * Date of Birth: 13th of November 1998 * Civil status: single * UAE Visa Status : father Visa * Languages Arabic fluent. English Fluent  Education:  * American Secondary certificate 90% * Care Institute of Educational &Management Services, MS Office 2007 Windows (MS Word ,MS Excel &MS PowerPoint &internet) * ILETS Exam 6.5  COMPUTER Skills:  * Experienced in using MS Office -Word, MS Excel & MS PowerPoint, Internet * Ability to learn new computer programs and applications with proper and little instructions. * Comfortable in using Internet, trained in shade, Autoline & care me software easily can adapt to new software programs. |

### Work Experience:

* 02/Nov/2016 \_ Present Tutoring children
* 1/Jan/2017 \_ Present Volunteering with Takatof

### Main Responsibilities:

* Planning, Preparing and delivering lessons to all student.
* Serve visitors by greeting, welcoming, directing and announcing them appropriately
* Update appointment calendars and schedule meetings/appointments
* Teaching Programmers, methods of teaching and assessment and pastoral care arrangements

### STATEMENT OF PURPOSE:

* To be a successful team player with hardwork, dedication, dynamism and integrity to gain as much practical knowledge as possible by working in an established company so as to enhance my skills and add value to the

### Reference:

* Upon Request Available

### DECLARATION:

* I Aisha Jibril do hereby declare that the information given above is true to the best of my knowledge.