 **CATHERINE**

**CATHERINE.367394@2freemail.com**

**OBJECTIVES**

To enhance my knowledge as well as my interpersonal skills towards socio-economic development and to be able to develop my behavior this may be taken to the people that surrounds me and to become flexible in all aspects.

**SUMMARY OF QUALIFICATIONS**

* Organizationally gained knowledge and experience
* Interpersonal skills fostering positive internal and external relationship.
* Positive, performance-driven attitude.
* Ability to work under pressure and solve problem.

**DUTIES AND RESPONSIBILITIES**

* Responsible for providing and maintaining the highest possible standard of customer service.
* Performs other related duties and assignments as required and as assigned by supervisor or manager.

**WORKING EXPERIENCE**

**Present Job: CRAVE NATION**

**Al bedaa, Salmeyah Kuwait City.**

**Waitress.**

**June 10, 2015**

**June 10, 2017**

 **GOLF & SHOOTING CLUB SHARJAH**

United Arab Emirates

Waitress

P.O Box 12, Sharjah, UAE

Duration: September 24, 2011 – September 25, 2013

 **AL AMIRE INTERNATIONAL AGENCIES**

 Rolla Bank Street, Sharjah UAE

 Sales Departments

 Duration: Oct-25,2009 – Aug-07, 2011

 **KAMAY KAINAN BUFFET MARKET**

 Market, market Global Taguig City

 Waitress

 Duration: April 6,2009 – Sept.10, 2009

**EDUCATION**

**UNIVERSITY OF MINDANAO MATINA**

Matina, Davao City

**Bachelor Of Science in Hotel Restaurant Management**

Year 2004 - 2008

**SEMINARS/ TRAININGS**

 **ORODERM BEAUTY HOTEL**

Magallanes St. Davao City

Housekeeper Department 120 Hour

January 20, 2008 – March 25, 2008

 **CROWN REGENCY HOTEL. SUITES. RESIDENCES**

Davao City

Food and Beverages Department 300 Hours

August 06, 2007 – December 30, 2007

**TRENDS IN GUEST SERVICE**

March 12, 2008 at HRM Function Room

University of Mindanao, Matina Campus

Davao City

**DEALING SUBORDINATES WITH CHARACTER**

March 14, 2008 at the University of Mindanao, Function Room

Matina Campus Davao City, Philippines

**HANDLING CUSTOMER COMPLAINTS**

March 13, 2008 t HRM Function Room,

University of Mindanao, Matina Campus

Davao City, Philippines

**HANDLING FOOD SAFETY**

March 06, 2008 at HRM Function Room, Matina Campus

University of Mindanao, Davao City, Philippines

**PERSONAL DATA**

**DATE OF BIRTH :** February 28, 1986

**PLACE OF BIRTH :** ISULAN, SULTAN KUDARAT

**HEIGHT :** 5’ 2”

**WEIGHT :** 53 kg.

**NATIONALITY :** FILIPINO

**AGE :** 31

**CIVIL STATUS :** SINGLE

**RELIGION :** ROMAN CATHOLIC