**RASHA**

**RASHA.367455@2freemail.com**

**CAREER HISTORY:**

**CAPITAL SCHOOL DUBAI HEAD TEACHER OF ARABIC DEPARMENT (September 2016 – Present)**

**ARAB UNITY SCHOOL HEAD TEACHER OF ARABIC DEPARMENT (April 2015 – August 2016)**

**ARAB UNITY SCHOOL TEACHER (ARABIC B) (September 2012 – 2014)**

**AL EMAN PVT SCHOOL TEACHER (English B) (September 2009 – 2011)**

 **AL AMIRIYA PVT SCHOOL TEACHER (English B) (September 2000 – 2008)**

**Duties:**

**\*Working in partnership with pupils, staff, and parents to develop a rich and creative curriculum which meets the learning needs of all children. \*Involved in the recruitment and selection of teaching and support staff. \*Monitoring the performance of all staff. \*Ensuring quality assurance and development targets are met. \*Constantly encourage new developments in the curriculum in the context of local and national initiatives. \*Planning, managing and monitoring the curriculum within the agreed budget. \*Planning daily, weekly and yearly lesson plan, formative and summative assessments based on Cambridge standards, KHDA proficiency standards and frame work. \* Conducted professional developmentworkshops for teachers. \*Helping to develop and produce of the School Improvement Plan (Departmental Action Plan that keeps up with KHDA framework and ACTFL standards).**

**KEY STRENGTHS:**

 **\*Strategic planning \*Curriculum development Leadership and staff training Flexibility. \*Decision making. \*Self-motivation. \*High energy levels. \*Friendly personality. \*Excellent communication skills.**

**ACADEMIC QUALIFICATIONS:**

**\* CICTL COURSE: from CAMBRIDGE UNIVERSITY (2014-2015).**

**\* HIGH DIPLOMA IN TEACHING & LEARNING(2015) : Strategies of child’s learning, psychological and educational development.**

**\*Bachelor of Arts: ENGLISH (Mansoura University 1999, EGYPT)**

**\*Approval from KHDA to teach Arabic for Non-Arab at primary stage, 2012.**

 **\*Approval from KHDA as Head of Arabic Department 2016.**

**REFERENCES:**

**(Available on request.)**