**CURRICULUM VITAE**

KAUSHAN

[KAUSHAN.367606@2freemail.com](mailto:KAUSHAN.367606@2freemail.com)

SKILLS

* Team leadership/Team work - Communication, Listening, Reliable, Respectful
* Marketing/product line development - Creative thinking, customer service and relationship
* Planning / Organizing - Budget, Shrink, Promotions, Responsibilities , Safety matters
* Coordinating and Directing - team and customers
* Oversight - Keeping track of what's going on and setting right anything that gets out of place

introducing Working experience

Present Employment

**S.A Engineering and Company ( Sri Lanka)**

As Warehouse Manager

(From September 2015 to current)

* Maintains receiving, warehousing, and distribution operations
* Controls inventory levels by conducting physical counts
* Maintains physical condition of warehouse by planning and implementing new design layouts
* Maintains warehouse staff by recruiting, selecting, orienting, and training employees
* Achieves financial objectives by preparing an annual budget
* Contributes to team effort by accomplishing related results as needed
* Tenders and quotations (government and others)

**TESCO PLC (United Kingdom)**

As Duty Manager / Team Leader (from January 2011 to July 2015)

worked as a team leader 2011 and subsequently worked as duty manager since 2012 up to 2015

* Managing staff and customer affairs
* promotions handling
* Seasonal fast moving goods management
* Handling store shrink, payroll, stock
* EOD cash balancing
* Responsibility of store license (Alcohol / Safety/pest control/quality of products)

**Causeway Paints Lanka (Pvt) Ltd ( Sri Lanka)**

worked as Sales Executive

from September 2004 to August 2010

* Tender invoicing
* Handling all quotations (government/public)
* Supplier Registrations
* Maintaining customer relationship and regular visiting
* Handling customer purchases and collections

educational qualification (certificate held)

2014

BIIAB Level 2 personal License certificate in UK

2013

Completed level one of Advanced Diploma in Business at Harrow college in United Kingdom

2010

Diploma in English at Rapid Way English School, Nugegoda, Sri Lanka

2003/2004

Diploma in Computer Studies at London International of Degree Studies, Nugegoda, Sri Lanka

**2003**

**GCE Advanced Level**

**SUBJECTS GRADE SUBJECTS GRADE**

Mathematics C Chemistry S

Physics B General English S

**1999**

**GCE Ordinary Level**

**SUBJECTS GRADE SUBJECTS GRADE**

Mathematics D Social Studies D

English C Esthetic D

Science D Commerce & Account D

Religion (Buddhism) D Sinhala C

I hereby declare that all the details over 12 years working experience in various fields given above are true and correct according to my best of knowledge.