**CURRICULUM VITEA**

**ZOHAIB**

**DUBAI, UAE**

**Email:** [**Zohaib.367689@2freemail.com**](mailto:Zohaib.367689@2freemail.com)

**OBJECTIVE:**

To be able to work and be a part of your prestigious company that would further enhance the knowledge and the discipline built in me and would give me an opportunity to learn and handle new things and tasks.

**WORK EXPERIENCE:**

* Dec 2011 To April 2014 working with **IMAGE Garments** & Textile Division) in Pakistan.

**Storekeeper DUTIES & RESPONSIBILITIES:**

* Takes care of the company’s showroom. (Showroom manager for 1 year).
* Coordinates externally with the buyers and internally with the production department
* Go to travel if needed to seek another customer and bring some samples from defined places.
* Clarify product availabilities and delivery time of orders
* Work outside such as meeting for clients to introduce new and latest design
* Follow up and assists orders if delayed
* Helps in putting the display in Carrefour’s for bulk orders (implementation).
* Receiving the items each by counting
* Delivery as same purchase order date following.
* Feb 2011 – April 2014, worked with **IMAGE GARMENTS** (Garment & Textile Section) in , PAKISTAN.
* And every six month we are making inventory control counting and fixing the warehouse
* Making barcode for the each item
* Following the store missing stock and directly inform the managing of head
* Feb 2011- April 2014, worked with **IMAGE Garments** (Garment & Textile Section) in PAKISTAN.

**PERSONAL DATA:**

* Date of Birth: 22,March, 1989
* Place of Birth: Pakistan
* Age :27
* Status : Single
* Religion: Islam
* Nationality: Pakistani

**SKILLS:**

* Computer literate (Microsoft Word, MS Office, Excel)

**EDUCATION:**

* DAE Electronics
* Punjab Board Of Technical Education Lahore.

**LANGUAGES SPOKEN:**

* English & Urdu