**JAKATI**

**Email**: [jakati.367712@2freemail.com](mailto:jakati.367712@2freemail.com)



**BANKING OPERATIONS PROFESSIONAL**



**PROFILE**

* Result-oriented and dynamic professional with 8+ years of experience in managing the entire gamut of Banking Operations covering Back-office Operations, Account Opening, Cash Management, Client Servicing, etc . Presently working with **Emirates NBD Bank as relationship officer in dubai.**
* Good knowledge of clearing, cash management, customer service, Locker management and inventory management , jewel loan
* Sound understanding of Banking Practices and Procedures with ability of handling contingencies to resolve systems bottlenecks within shortest time frame while building and nurturing relations with customers to ensure regular business opportunities and their prolonged retention
* Expertise in handling a wide range of assignments involved in Banking Operations covering Back-office Operations, Cash Management, Client Servicing, RTGS etc
* In-depth understanding of various aspects including Financial Management, Corporate Finance, Banking & Financial Services, Portfolio Management, Depository Services, Risk Management, Institutional Asset and Liability Management

**Core Competencies**

Retail Banking Operations ✶ Team Management ✶Target Achievement ✶ Accounting Functions

General Banking Operations ✶ Banking Reconciliation ✶ Relationship Management ✶ Cross-Selling



**PROFESSIONAL EXPERIENCE**

***Emirates NBD Bank – Relationship officer at dubai From 4th April 2017***

**Suwidha co- operative Bank** as Branch in charge at vijayapur - karnataka

From November 2017 to 30th March 2017

**ICICI BANK LTD From Jan’8,2008 *to 26th October 2015 (7.9yr)***

***Deputy Branch Manager (Role Branch Operation Manager) at Guledgud -karnataka***

* .Deftly handle Customer service and business development operations for enhanced productivity & operational efficiency while achieving preset targets & maximum cost savings
* Ensure customer centric operations and identify areas for improving and enhancing customer service initiatives through implementation of feedback received from them; successfully handle escalated issues
* Manage customer database and updated them about promotional packages and special offers
* Identifying potential HNI customers and act as Relationship Officer for such accounts
* Responsible for Quality Lead Generation entailing increase in revenues through sale of investment products including Mutual funds, Life insurance, Fixed and Recurring Deposits
* Accountable for daily operations including Cash Desk, Remittance, Account Opening & Customer Query
* Handled Deliverables including Debit Cards, Cheque Book, Pin-Mailers
* Preparing and maintaining regular MIS reports for strategic review
* Involved in financial & strategic planning, cash flow management and modeling
* Act as a Primary Contact between Business Development, Advisory, Operations and Finance & Accounts Departments, ensuring seamless service to Internal and External Clients

**SHIVASHAKTHI BIO PLANTEC LTD Gulbarga Karnataka**

**1st April 2004 to 30th April 2006 Agri officer 2 year**

**COLLEGE OF FORESTRY Sirsi ,karnataka**

**2nd May 2006 to 30th Sept 2007 1year**

**Junior Research Fellow**

**Project Title- Evaluation of Medicinal plant inter cropped with Pineapple**.

**EDUCATIONAL CREDENTIALS**

**MBA (Banking and Finance), 76.70%**

Symbiosis distance education, Pune December 14

**Diploma in Islamic Banking**

Diploma in Islamic finance qualification from charter institute of securities and investment (on going)

**IFBI-Diploma in Banking and Finance, 84.32%**

Institute of Banking and Finance Banglore, NIIT Bangalore, Oct’07

**B. Sc [Forestry], 67.40%**

University of Agriculture Science Dharwad, Jun’04

**Diploma in computer from APTECH Institute Sirsi**

**Computer Skills:**

Basic, Ms-Office, Internet, Finacle 10, CMS

Having completed Accountant Tally professional course (**ERP 9**) from CCA Pune Jan 2016

**EXTRA-CURRICULAR ACTIVITIES**

* Participated in 10 days University level Leadership Training Camp conducted at college of Forestry Sirsi.
* Secured 3rd place in the Inter University Quiz Competition at University of Agriculture Science Dharwad
* Participated in State Level Quiz Competition held at University of agriculture Sciences Dharwad
* Participated in Weapons Training programme organized by NCC Dharwad
* Completed six month field visit from Forest Department Karnataka



**D.O.B:** 1st Jun’81