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## RESUME

Azhar

Azhar.367727@2freemail.com

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| CAREER OBJECTIVE |

*Advancement in the field of Finance and Management by gaining knowledge and experience continuously, practising ethics, while enhancing the growth/ image of the work place.*

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| STRENGTHS |

* Possessing experience in Finance sector, enhancing the knowledge in business processes in different industry & sectors.
* Exceptional skills in working within teams, leading teams both at work place and in extracurricular activities.

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| INTERNSHIP |

# Industrial Training

* I have done project research on Effectivness of Capital Budgeting at UNISOL India Pvt Ltd, New Delhi, India in September 2015 (6 weeks).

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| DETAILED WORK EXPERIENCE |

* Worked as a Sales Executive at Insurance Solutions Pvt. Ltd., Delhi (Dec, 2014 to Aug, 2015)
* Worked as a Reservations Agent at Haryana Tourism Pvt. Ltd., Delhi (Nov, 2015 to Sep, 2016)

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| COMPUTER SKILLS |

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| * Completed Tally (9.0 ERP)
* Advavanced knowledge of Mirosoft Excel, Word & Power Point.
* Microsoft NAV (ERP) and Oracle Accounting packages.
* General knowledge about Windows Operating Systems.
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| QUALIFICATIONS |

* ***Professional***
1. Master of Business Administration with 1st Division in 2014, Major in Finance and Minor in International Business.
* ***Academic***
1. Graduation (B.Com) from CCS University, Meerut (INDIA) Examination (2010-12).
2. Passed High School From U.P Board, Examination (2008-09).
3. Passed Intermediate From U.P Board, Examination (2006-07).

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| ADD-ON COMPUTER PROFICIENCY |

* 1 year Diploma in Finance and Accounting from NIIT ,Meerut (INDIA ) (November 2011 to August 2012 )
* Diploma in TALLY (9.0 ERP) & MS-Excel from Global Computer Institute Meerut.

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| LANGUAGE |

* English (Writing and Speaking )
* Hindi (Writing and Speaking )
* Urdu (Speaking)

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| HOBBIES & ACTIVITIES  |

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| * Cricket captain of the school.
* Study the challenge books.
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| REFERENCES |

References will be furnished upon request.

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| DECLARATION |

I hereby declare that the above-mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

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