**Nurkhan**

**Nurkhan.367757@2freemail.com**

Good communications is very important and I am open communicative person willing to improve and to learn more, very positive attitude and motivator with persuasive negotiating skills. Resourceful, trouble-shooter who reaches decisions logically and implements solutions.

Furthermore I am a follower of the healthy and well-being life style.

**PROFESSIONAL EXPERIENCE**

**Butler**

April 2016 till present

Al Futtaim – Private Estate - Dubai

Having knowledge of high social etiquette and formal service I am providing to members of family escorting services in different occasions.

Being aware of proper maintenance for fine dining equipment and serving food and drinks service accordingly with their likes, dislikes and special request (no gluten, no sugar, and no lactose).

Welcoming guests at the door and supervises the reception of visitors and providing help with planning and organizing parties and events in the home.

Continuously informing myself with the new trends in the healthy life style and mankind suggestions to them.

Providing food and drinks service accordingly with their likes, dislikes and special request( no gluten, no sugar no lactose)

Personally taking care of their Haute Couture wardrobe items. This is including packing and unpacking services, laundry, dry cleaning, steaming, ironing and special care for the delicate item.

Taking care, inventorying and being responsible for their jewelry

Cooperating with other parts of the team kitchen, laundry, security chauffeurs, yacht personnel, and employees from other households within the family in order to offer exceptional service to the Royal Family.

**Butler**

March 2013-October 2015

Private Villa of Intercontinental Doha Five-Star Hotel Owner – Doha, Qatar

Welcoming guests and providing the first class service.

Service of guests and other measure.

Direct work with the guest.

Performance of the basic functions of the waiter

Answers residence phone

Receives guests at the door

Understands social etiquette and formal service

**Travel Consultant**

December 2010- December 2012

“Bon-Voyage” Travel Agency - Bishkek, Kyrgyzstan Advertising, informing and selling holiday tickets and travel products to customers.

Handing customer orders and payments.

Liaised with tour operators and other key partners such as hotels and airlines regarding bookings and schedules.

**Sales – Assistant**

September 2006-October 2010

Mall Mega - Almata, Kazakhstan

Supporting the store team and manager to increase revenue streams and profit targets.

Providing a friendly and helpful service to customers.

Maintaining high standard of presentation and cleanliness across the store.

Demonstrating good product knowledge to customer on key promotions and offers.

Providing cover in other areas during periods of holidays and sickness.

**EDUCATION**

**KYRGYZ STATE UNIVERSITY OF CONSTRUCTION, TRANSPORTATION AND ARCHITECTURE Bishkek, Kyrgyzstan**

**June 2012- Present**

**Department: Linguist**

 **CERTIFICATES**

Amadeus-Booking tickets.2011.Bishkek.Kyrgyzstan.

Info tour-Inspect hotels-May 2012-Dubai-Sharjah-Ras Al Khaimah-Fujairah-Palm Jumeirah.

High Time, 2012, Bishkek, Kyrgyzstan, English Language Certificate**.**

**KNOWN LANGUAGASE**

Kyrgyz – Native

Russian – Fluent

English – Fluent

Turkish \_ Conventional

 **ADDITIONALS SKILLS and ATRIBUTS**

Willingness to Learn.

Desire to learn and be trained. Fast learning

Knowledge of PC, all Microsoft Office Applications

Team worker andPositive **Attitude**.

Responsible

Flexible