**Ahemad**

 **Email :** **ahemad.367856@2freemail.com**

***Objective* & *Overview:***

**Searching for an opportunity in a hospitality item especially in housekeeping department as a Housekeeping supervisor where I can emphasize my hotel career by hardworking and demonstrating expertise**.

***Personal* *Information:***

* Date of Birth : 30th June 1991
* Nationality **:**Indian
* Marital Status **:**  Unmarried
* Religion **:** Islam

***Academic Record:***

* Graduation from sobhit university meerut , INDIA
* Intermediate From Govt. School
* Matric from Govt. school

***Training skills:***

* Housekeeping training
* developing the quality of work
* excellence in problem solving & dealing
* work stress
* leadership skills & innovation supervision
* I clean system
* safety & hygiene
* customer care for HK
* room care & chemical usage

***Working Experience:***

* Working In Makkah Marriott International hotel as Senior Room Boy to date (KSA)
* Part time Worked In Grand coral hotel Makkah as a Shift Leader Ramzan

 Season 2016 (KSA)

* Worked in Hotel Seven Seas As order taker (2014 to 2015) INDIA
* Worked in Clark international hotel Room Boy (2012 to 2014) INDIA

***Languages Skills:***

* **English**
* **Hindi**
* **Urdu**
* **Punjabi**
* **Arabic**

***Computer Skills:***

* **Short Computer Course.**
* **New version Opera**

***Strengths:***

* Efficient, team worker, leadership quality, having good convincing power and Fast learner.
* Open to new ideas and enjoy brainstorming.
* Committed to ideals of excellence.
* Able to relate at any level with people of varied beliefs and background.
* Establish and achieve cleaning standards and where necessary undertake cleaning duties themselves conduct inspection of the premises and provide feedback to the cleaning officer on standards and monitoring targets
* Liaise with care taker regarding staffing matters and the supplies of materials and how they are used.
* Maintain contact with manager and customer on site
* Keep up to date on new cleaning machinery and techniques and report to the Manager with regard to his team, the Director will.
* Plan and organize cleaner to make sure they are working up to the required standard.
* Assist the Manager in interviewing and selecting cleaning personnel.
* Inform the cleaning and wages section of any changes relating to pay and condition of cleaning personnel
* Ensure that the required number of allocated relief staff are available and that they know how to do the job properly
* Administer and report on sickness absence, holidays and leave of absence and conduct return to work interviews and any other required action
* Ensure that there are sufficient aliening materials to meet that standards required by the Company
* On site guideless to colleague about safe working practice.
* Identifying hazards (loose flooring, dangerous wiring, unsafe structure and so on ) and reporting to the caretaker and management
* Keeping an eye on cleaners to make sure that they were protecting clothing
* Ensuring that all machinery is in sound working order and all liquids’ are in safe containers and diluted to correct proportions ensuring that all cleaning signs are placed correctly and color coded equipments is used correctly liaising with caretaker regarding equipment repair and replacement.