**Salma**

[**Salma.367968@2freemail.com**](mailto:Salma.367968@2freemail.com)

**Skills Profile**

A Teacher Development Specialist with 19 years of experience in designing curriculums ,mentoring teachers, designing and conducting professional development workshops and sessions for teachers through working in governmental educational reform programs in addition to teaching in higher education institutes, teaching International curriculums of English ( high school) including IGCSE and teaching IELTS .

**Education & Qualification**

***\*Masters of Education (International Management policies) Under Process***

British University in Dubai

*\*****Teacher training initiative for EFL***

Department of applied linguistics and ESL

Georgia State University-Atlanta-U.S.A

\****Instructional technology Post Graduate Diploma (Integrating ICT into Education)***

Michigan State University

***\*Post graduate Diploma***  - History Grade: Excellent

Faculty of Education

Suez Canal University-Egypt

***\*Bachelor of Arts &Education*  (Major:** English Language) Grade: Good

Faculty of Education-English Department

Suez Canal University-Egypt

***\*Train the Trainer Certificate***

Midwest Education Group

Illinois Board of Higher Education

***\*Effective IELTS Teaching Certificate***

British Council – Dubai - UAE

\****International General Certificate of Secondary Education (***A certified speaking test examiner)

Teaching English to IGCSE students and undertaking assessment of candidates.

CIE-Cambridge University-U.K

**\* Innovation for Better English Teaching Certificate**

Sheikh Saud Bin Saqr Al Qasimi Foundation for Policy Research -

RAK – UAE

***\* TESOL membership certificate***

Georgia State University-U.S.A

***\*C.R.M Training Course***

Training center-Ministry of Education-Egypt

**\**S .A.T.D Training*** [Student achievement test development]

Training center-Ministry of Education-Egypt

**Professional Experience**

* ***2015 – Present Madar International School – Al Ain -UAE***

Working as a Head of Department (G1 – 12) /curriculum Designer:

* Designing English Language curriculum and aligning it with the common core standards
* Mentoring, supporting, and developing teachers
* Analyzing data
* Designing special programs to support students
* Designing TOEFL Programs (G10 -12)
* Designing on line school platforms
* Designing Assessment Rubrics(Writing Rubrics, Reading Rubrics ,Projects’ Rubrics )
* ***2012 – 2015 Ministry of Education – Department of specialized schools – Cycle 3***

***MAG-UAE***

Working as a Teacher Development Specialist /Curriculum Designer;

* Designing school curriculums according to the ECF (English Curriculum Framework)
* Mentoring, supporting, and developing the MOE teachers
* Designing professional Development programs and delivering them to teachers and supervisors
* Supporting teachers inside the classrooms to use new strategies, assessment development and analysis
* Facilitating differentiation, and supporting school-wide reform
* Designing school pacing charts
* Designing Assessment Rubrics(Writing Rubrics, Reading Rubrics ,Projects’ Rubrics )
* ***2011 – 2012 Liwa International School - Al Ain - UAE***

Working as an English Language Teacher/ Curriculum Designer;

* Teaching English Literature, Grammar and TOEFL to high school students
* Designing Assessment Rubrics(Writing Rubrics, Reading Rubrics ,Projects’ Rubrics )
* Checking and editing lesson plans (G. 5-12)
* Mentoring, supporting, and developing the MOE teachers.
* ***2008-2011 ADEC (Abu Dhabi Educational Council) & International school of Choueifat***

***(SABIS) –P.P.P Project AL AIIN-UAE***

Workingas an English language Teacher Adviser (Public Private Partnership Project);

* Supporting ADEC teachers in planning, preparation, delivery and assessment as per ADEC curriculum

and The SABIS system.

* Monitoring, assessing and evaluating daily lesson plans and curriculum delivery.
* Identifying areas of strength and weakness for development
* Providing support and guidance in the acquisition of subject content knowledgeand conceptual

Frameworks

Designing and presenting Professional Development lectures to teachers in order to develop their

teaching skills

* Teaching ESL classes for ADEC teachers as per ADEC requirements
* Teaching IELTS to ADEC teachers as per ADEC requirements

* ***2006-20008 Egyptian Language School University of Cambridge/Exam Center***

***Local examination syndicate Center number Omo17- Muscat***

Working as an English Language teacher teaching:

* English to IGCSE students
* Undertaking IGCSE Speaking test
* **2001-2006 *Sadat Academy for Management Sciences***

Working as a free-lance university lecturer teaching:

* Oil and Gas modules in English
* English grammar
* TOFEL
* Readings in (Business-Oil-Banking-Computer)
* Summer courses (Business-Oil-Banking-Computer)
* English to post graduate students (Business-Oil-Banking-Computer)
* **1997-2000** ***Ministry of Education - (Egypt)***

Working as an English teacher teaching:

* English to different stages

**Language Skills**

* Fluent in Spoken and written English
* Fluent in Spoken and written Arabic
* Good in Spoken and written English

**Personal information**

Date of Birth: 7/6/1974

Nationality: Egyptian

**References**

**All References Will Be Submitted Upon Request.**