**Maunda**

Media and Communications Officer

Dubai born, UAE | Resident (father’s sponsorship)

**maunda.368056@2freemail.com**



**Summary of Qualification:**

A Murdoch University graduate with a bachelor’s degree in media screen production and three years of professional media experience is seeking an exciting opportunity as a media/communications officer in an environment of cultural exchange. I have three years of experience in research, coordination and postproduction in mass media. Available immediately

**Education:**

* Murdoch University, 2012, School of Media Communication and Culture, Bachelor of Media, Major: Screen Production
* The Westminister School, 2008, IGCSE (British curriculum)

**Work history:**

Post-production Assistant, Editorial and Input/Output, **MBC Group/StarGate Studios,** **2013–2017**

* Over-viewed, organized and coordinated between different media personnel and entities for various broadcast and logistic responsibilities/jobs.
* Monitoring paper documentations and procedures between authorized departments both internationally (Egypt, Los Angeles, Turkey, Germany, Canada and Malta) and locally (Across the U.A.E).
* Conceptualized, designed and produced numerous broadcast communicative spots as being part of the post–production team.
* The above responsibilities have been handled and conducted for each of the following projects across a period of 3 years:

**Projects**

Saraya Abdeen, Season1&2 **2013-2015**

Cayan Corporate video, **2015**

Cactus

Alliance, **2013-2014**

Witch of the south,season1&2

**2015**

Matrimonio, **2014**

Haret el sheikh, **2016**

Wego Commercial, **2014**

Al ostora, **2016**

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|  |  |  |  | Arab idol (VFX music video), |  |
|  | Night with Badr el salah**, 2016-** | **2016** |  |  |
| **2017** |  |  |  |  |  |
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* **Training at al Hawas TV**

Two days training as an assistant producer and assistant director.

**Internships:**

* **Dubai International Film Festival 2009–2011**

Member of the MCC Media Team (University Affiliated Organisation) who has done live coverage of the Dubai International Film Festival

*On Set:*

2009 – Assistant Director and Photographer *Off Set*:

2010 – Assistant Editor and Assistant Sound Editor

2011 – Assistant Director and Assistant Sound Editor

* **PEPSICO – 2012 (Media Projects)**

Part of the group who conceptualised, directed and produced a documentary as well as one commercial and a documentary coverage for PEPSICO for their Corporate Social Responsibility Event (Youth Forum 2012)

* **48-Hour Film Competition – 2013 (Media Projects)**

Part of the group who conceptualised, directed and produced a short film; my role was writing the script, producing, sound editing and location management

48-Hour Film Competition

* **Dubai Centre for Special Needs – 2010**

Part of the group who taught photography to children with special needs

* **Ajman TV – 2007**

Casting coordinator for Ajman TV

**University Work Portfolio:**

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| --- | --- | --- |
|  **Dubai TV – I want to be a** |  | Directing, Scriptwriting |
|  | **superstar** - | 2011 |  |  |  |  **That Shot** – 2012 |
|  |  |  |  |  |  |  |  |  |  |  |
|  | Directing, Producing, Sound |  | Directing, Producing and location |
|  | Editing, Editing |  | management |
|  | **Escape to Toxicity** – 2011 |  **I Love Credit Cards** – 2009 |
|  | Directing, Producing, | Sound |  | Directing, Producing, | Editing, |
|  | Editing, Editing |  | Scriptwriting |
|  **Green Passport** – 2012 |  |  |  |  |  |
|  |  |  |  |  |  | **Areas of media expertise:** |
|  |  |  |  |  |  |
|  | Project Control |  |  | Post production coordination |
|  | Logistics |  | Mixed Media |
|  | Media Relations |  | Media production |
|  | Communication Planning |  | Documentaries |

**Technical experience:**

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|  Adobe Creative Suite (Adobe |  Frame Forge 3D Studio |
| Premiere, Adobe Audition, Adobe |  Final Cut Pro |
| After Effects) |  |
|  Dreamweaver |  |
| **■ References** |  |
| Available upon request |  |
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