**YOSEPH**

[**YOSEPH.368105@2freemail.com**](mailto:YOSEPH.368105@2freemail.com)

I am an operations expert in Accounting and Finance, with over twenty years experience in planning, directing, and coordinating financial and accounting operations of public and private companies and organizations. I am an expert in determining financial objectives, designing and implementing systems policies and procedures to facilitate both internal and external financial control. Furthermore, I have proven leadership skills which develop and empower staff to achieve goals which are diverse and general in nature to be classified in any one functional area of management or administration such as personnel and administrative services. I have thorough understanding of financial trends with vast knowledge of International Financial Reporting Standards (IFRS) which are necessary in financial and management accounting. These qualities should help me in making the desired contribution for the benefit of your business. I am looking forward to join a reputed organization where I can utilize my years of experience in accounting, leading the organization to accomplish new heights and ensure that all goals are met.

**Personal Details**

* Date of Birth: 1972
* Marital Status: Married
* Nationality: Ethiopian

**Education & Professional Qualification:**

* Bachelors of Arts BA – Accounting, Addis Ababa University Ethiopia
* UK Chartered Certified Accountant (ACCA)
* Diploma in Computer Science, Addis Ababa University, Ethiopia
* Certificate in Management Talent Development Program (**MTDP)** in South Africa, PE, under Coca Cola SABCO.
* Currently studying CPA/CMA

**Key Professional Skills & Competencies:**

* Excellent hands on management & communications skills
* Able to communicate and present confidently, clearly and expressively
* Accustomed to working with senior management
* Able to think laterally to create options and solutions
* Proven experience in a commercial environment
* Works well with Word, Excel, Access, PowerPoint, Internet and Email and general computer applications
* Ability to network and liaise with clients at every level
* Accounting package like SAGE,SUN & PEACHTREE, Cognos
* Experience of operating within highly competitive markets
* Experience in being instructed by clients at a senior level in major firms
* Motivational and credible with highly effective interpersonal skills
* Highly commercial and committed to quality and innovation
* Operationally strong, financially aware and commercially astute

**PROFESSIONAL EXPERIENCE**

**Financial Accounting & Reporting Manager, MASAFI CO. ( LLC ), United Arab Emirates , Dubai January 2016- Present.**

Masafi is one of the leading FMCG brands in the Gulf & Middle East. It has an enviable portfolio of world class products renowned for their pure natural freshness. The company has been in the business ever since 1976. The company products include pure natural mineral water, fresh and natural juices, basmati rice and tissues. Masafi is the region’s only naturally sourced premium drinking water, combining and unforgettably refreshing & crisp taste with natural replenishing minerals. I am reporting to the Chief Financial Officer with five people reporting directly to me.

**Duties and Responsibilities**

* Critically review the existing process, work out on improvements & maintain a documented system of accounting policies and procedure.
* Manage & prepare monthly & yearly group reporting process of Consolidated P&L and Balance Sheets under IFRS standards, working closely with the subsidiaries and branches to ensure understanding of business drivers on results.
* Preparing and maintaining monthly & yearly financial reports packs (including Board level reports on key performance indicators)
* Interpret company’s financial result to management, prepare variances analysis and recommend improvement activities.
* Drive monthly & yearly closing of accounts, posting, managing of accrual & provision, inventory, accounts payable, fixed asset & cash.
* Manages accounting functions including maintenance of general ledger, accounts payable, balance sheet reconciliation & ensures accuracy of financial records.
* Manage all account payable functions and ensure P2P process are adhered, control vendors maintenance, invoice verification , reconciliation , timely payment and projection of cash flow.
* Assist management in the formulation of its overall strategic directions.
* Receiving the budget estimates from all the departments of the organization and critically examines them for correctness, accuracy and completeness; and conformance with established procedures, regulations, and organizational objectives.
* Liaising with external KMPG auditors in facilitating the audit, providing information, explaining queries, review the numbers follow and ensure all recommendations implemented.
* Keeping abreast of changes in the financial policies and regulations

**Financial Accounting & Reporting Manager, Sayga Investment Company LTD, Khartoum, Sudan, July. 2013- December 2015( 2 & half years )**

Sayga is Sudan’s premier food company and one of the country’s most dynamic and successful organizations. It is well positioned to be Sudan’s first regional food company and partner of choice. It produces high quality flours with different sizes and packs milk under “Foremost” & “CAPO” brands and household sugar under “Safi” brand and produces also a successful range of “Nobo” & “Mili” pasta. Recently it also started to produce & export animal feed and extruder products. The company is having more than $500m dollar assets with more than 1500 staffs. I am reporting to the Financial Controller with four people reporting directly to me.

**Duties and Responsibilities:**

* Ensure the timely preparation of monthly / periodical financial reports in line with the group, division, and the company’s management requirements, thereby enabling the management to evaluate the company’s performance, and take timely correct decisions.
* Provide a detailed financial analysis (along with the monthly reports), enabling management to take corrective / informed decisions, on a timely basis.
* Analyze, comment & submit financial statements to the Group through Cognos.
* Prepare, analyze and submit Group annual and midyear statutory disclosures.
* Prepare and submit annual company’s statutory financial reports to Treasury, banks and other external parties.
* Responsible to ensure that all the respective accounting practices of the company are fully in compliance to the IFRS. Conduct walk-through tests to identify gaps (if any), and take necessary steps to bridge these gaps in the IFRS.
* Critically review the existing accounting processes, and recommend the improvements / suggest changes in the processes
* Coordinate with the budget holders and different sections of the company in the preparation of quarterly forecasts and compile and prepare financial statements and then comment and submit to the Group.
* Participates in the formulation of company policies and procedures, and ensure the complete adherence to the same (once duly approved).
* Prepare yearly and monthly closing plan and follow and ensure closing of the accounts on time.
* Monitor the general ledger transactions to ensure proper accounting of provisions, accruals, prepayments, reserves and capital in order to present a true and accurate financial position of the company. Further, to act as the custodian of the general ledger.
* Coordinate with all the finance team, and ensure that balance sheet reconciliation are done (monthly) on timely basis, and are properly filed for the finance manager’s review. Further, follow up and ensure that all the corrective actions (by the respective section/s) are taken on timely basis.
* Manage and guide the accounts payable section to ensure proper maintenance of suppliers, service providers, sister companies payable / receivables accounts.
* Manage the reconciliation of vendors and goods received not invoiced.
* Coordinate with the insurance manager, and ensure that the premiums are being paid on time, and claims are being processed / claimed on a timely basis.
* Assist in the coordination of audit, provide necessary support and give information and analysis as required.

**Group Financial Accounting Manager, DAL Group, Khartoum, Sudan, Nov. 2008- July 2013 ( 5 years)**

DAL Group is the largest & most diversified and conglomerate in Sudan. The group operates across five sectors: food, agriculture, engineering, property development and medical service, with each of them playing a leading role in the field. The group produce and sell a range of high quality products and service like from freshly milled flour, beverage and dairy products to merchandizing Mercedes-Benz and caterpillar earth moving equipments. Overall, it has got more than 5000 employees and I was reporting to CFO.

**Duties and Responsibilities:**

* Analyse, comment and enquiry different business units (under the group) financial accounts before consolidation.
* Consolidate and prepare group accounts according the IFRS
* Implement and monitor International Financial Reporting Standards- IFRS across all the Business units of the Group.
* Advice, assist and guide Business Units on technical matters related to accounting and finance.
* Prepare annual & midyear group statutory accounts according to IFRS, local & other legal regulations.
* Critically review group management accounts and assist Business units to improve the quality of the books on a monthly basis
* Prepare comprehensive group financial information & board financial packs
* Assist Business Units on Cognos related issues and closing of monthly financial accounts.
* Check the completeness and accuracy of financial submissions in Cognos
* Prepare year end and midyear closing instruction and monitor and follow its executions.
* Prepare year end annual impairment checks instruction and follow its implementation.

**Funds & Financial Accounts Manager, East Africa Bottling Sh. Co, Addis Ababa, Ethiopia, 2003-2008 (5 years)**

This company is active in manufacturing and distributing of Coca Cola products. It is a subsidiary of Coca cola SABCO, where it has seven plants in Africa & six in Asia. Its parent company is found in South Africa .I report to Regional Finance Manager. Five peoples are directly reporting to me.

**Duties and Responsibilities:**

* Working capital management mainly cash , receivable and stock
* Complete monthly reconciliation of all key control accounts
* Ensure that transactions are processed on time and books are closed
* Preparation of timely monthly management reports for internal use
* Ensure that all relevant international standards and internal control procedures are adhered to
* Supervise account payable function, ensure all creditors are recorded and processed in the system & regularly reconciled.
* Ensure compliance with the local and group tax requirements
* Work with internal and external auditors
* Prepare annual statutory financial accounts
* Prepare monthly production costs of the company products and determine cost of sales
* Ensure accurate recording of all significant transactions like accruals, provisions, prepayments and other entries for monthly and annual closing
* Prepare & submit monthly rolling estimates & yearly financial budget of the company.
* Consolidate branch financial statements
* Check government tax returns
* Reconcile intercompany accounts among the group
* Provide support to management in managing its business risk.

**Administration**

* Develop job profile / people plan
* Develop and train staff & authorize overtime jobs
* Recruitment and propose promotion of staffs under my supervision
* Analyze capability gap & propose training needs.

**Main Achievements:**

* Successfully made it possible for closure of accounts within two days
* Investigated and cleared long outstanding payable and receivable balances
* Developed and implemented AR policies that were used to run the company
* Developed Business continuity ( BCP ) plan
* Implemented Total Quality Management (TQM) systems
* Developed Standard Operating Procedures ( SOP )

**Management Accountant/ Cost and Budget Division Head, Summit Partners (PLC), Addis Ababa, Ethiopia, 2001 – 2002.( 2 years)**

Thecompany was involved in manufacturing and distributing of Cadbury Schweppes beverage products. I was reporting to the Country Finance Manager. Three people were reporting directly to me.

**Duties and Responsibilities:**

* Monitoring and improving Internal Controls
* Establish new procedures to continually improve and reduce on closing cycle
* Review financial statements prepared monthly and quarterly
* Participate , respond and clear queries of auditors
* Build cost structure for manufactured products
* Preparation of cost of imported raw materials and spare parts
* Preparation of annual budget and follow its execution
* Give input and study financial feasibility of new projects
* Revise the chart of accounts and analyze the status of key accounts
* Post and review financial transactions

**Senior Accountant, Agricultural Research Training Project, Addis Ababa, Ethiopia, 2000 – 2001 ( 4 months)**

The Project aim was to control the administration of the fund given by World Bank and IFAD (USD 90 million). The fund was intended to assist agricultural research of the country. I was reporting to the Financial Specialist, who is the second person for the project .Three people were reporting to me.

**Duties and Responsibilities:**

**Finance:**

* Validation and substantiation of statements for approval of transactions
* Posting and subsequent recording of transactions to their respective accounts
* Preparation of monthly payroll
* Replenish all payments based on the World Bank formats
* Prepare expenditure and revenue reports and present them to the directors
* Daily review of General ledger to identify significant incorrect entries
* Controlling key receivables, payables and fixed assets register

**Administration:**

* Supervising and identifying training needs of staff
* Verification of time sheet
* Participate in recruitment of staff

**Financial Analyst, National Tobacco Enterprise, Addis Ababa, 2002-2003 and 1995-1999 ( 5 years)**

This company is working in manufacturing and distributing of tobacco products. It also imports cigarette like Rothman and Marlboro. The company has a monopolistic nature, which has got more than 1500 staffs and yearly 20-25% of net profit margin. I was reporting to the Division Finance Head, having one person reporting to me.

**Duties and Responsibilities:**

* Support the finance manager in preparation business plans and budget reviews
* Review and provide variance explanation on Actual Vs. Budget Analysis
* Review and update financial and managerial reports
* Analyze profitability by channel, segment or by customer
* Follow up and control capital expenditure
* Analyze financial statements and prepare report for board of directors
* Prepare budget and cost manuals
* Participate in quarterly and yearly closing
* Close the GRNI of imports that comes either through LC or CAD .
* Investigate and clear long outstanding key account balances

**Credit Controller Agip (Eth) Sh. Co., Addis Ababa, 1999-2000 ( 2 years)**

This company was active in distributing of fuel and Agip lubricants. It is a multinational company under ENI Group. ENI is an integrated energy company, engaged in researching, producing and transporting, with a presence in 90 countries with more than 7800 employees. I was reporting to the country Finance Manager.

**Duties and Responsibilities:**

* Process credit applications.
* Approve credits within delegated approval discretions
* Give early signals of potentially weak and & non-conforming accounts
* Follow up on collection of credits
* Account for and record credit related transactions
* Update account receivable ledger
* Give management weekly/monthly credit reports( using ratio technique )
* Implement the company’s credit policy
* Prepare all documentation to file lawsuit
* Analyze the financial statement of clients

**Membership:**

* Member of UK Chartered Certified Accountant (ACCA) since 2006,

**Interests/Hobbies:**

* Attending seminars on topical business issues.
* Engaging and Watching sports
* Reading and Networking