**Katheejath**

Email: katheejath.368246@2freemail.com

Looking for a challenging role to utilize my education, skills and knowledge for contributing towards organizational success and to develop my professional career.

**Strengths:**

* Comfortable working in a demanding environment.
* Capable of multi-tasking
* Excellent communication and presentation skills.
* Excellent in Excel, PowerPoint and word.
* Results driven
* Quick learner
* Believes in team work

**Experience:**

* **HR & Office Administrator** (Keonics - IT Training centre), Mangalore, India.

(Aug 2016 – Mar 2017)

**Educational Qualification:**

* Bachelor of Engineering **(B.E.)** – Information Science, Completed – 2016

Visvesvaraya Technological University, India

**Technical skills:**

* Basic Computer Applications.
* Basic C, C++ and Web Programming.
* Basic Knowledge of SQL, Java & HTML.

**Other Information:**

* Participated in a workshop of games and animations - Bearys Institute of Technology.
* Participated in STHAPATHI 15, a National Level Intercollegiate Technical Fest.
* Published an article on “An overview of web mining with concept, application and research direction” in ACIS International journal OF Computer science & Information science,Oct-Dec,2016,Volume 17,Number 4,ISSN 2375.964X.

**Personal Details:**

* Date of Birth: 10 Oct, 1992
* Marital Status: Married
* Nationality: Indian
* Languages Known: English, Hindi, Kannada, Tulu & Malayalam
* Visa Status: On Visit Visa