#  Andrew.368381@2freemail.com

# PROFESSIONAL SUMMARY

As a passionate working professional I am constantly challenging myself through my chosen career goals. I have over 14 years of experience working within the electrical industry with practical experience in sectors including Council projects, NHS and Health Trusts, British Telecom, HSBC, BBC, Carillion, Amey, Sodexo and leading a team on the refurbishment of the Cyber Terrorism Unit (Bristol). I have also recently worked within a national company furthering my skill set in a corporate environment, taking on roles that stretched me and took me out of my comfort zone. I have also managed to fit in studying for a BA(Hons) around my career achievements.

My time working for the Electric Center really gave me a good grounding in what it takes to showcase a company, the importance of client satisfaction and how crucial strong rapport and good communication are. In this position I enjoyed the involvement at all stages of a project and the success of meeting project deadlines. Here I nurtured my ability to understand my client’s needs and what was expected of me from higher management.

Although my degree is in the Arts, I studied teaching modules as originally it was my desire for a career as a teacher upon graduation. I also took three years of Business Studies. Having this greatly aided the successful start-up and running of my company. My time developing my business and having to assume the many roles needed has given me a broad skill set that has greatly enhanced my professional development. As an employer and employee I am perfectly positioned to lead myself and a team, but also understand how to earn the respect of my peers and get the best results out of a team of people.

#  A C H I E V E M E N T S / KEYS K I L LS

* Through running my own business coupled with my other work experience and time spent as a musician I have confidence in my leadership abilities and interpersonal skills.
* I am able to process large quantities of information and am a confident decision maker.
* I pride myself on my ability to convey information, including the training of future electricians.
* My assertiveness and attention to detail ensure that I always attain the results that I, my team and clients desire.
* Throughout all my work experiences I have valued constructive criticism and the opportunities for growth this provides.
* I worked well independently to grow my business, but also thrive when tasked to lead or work as part of a team as I appreciate how much more can be achieved with a strong team and a shared goal.
* Building a profitable business and solid client base in less than 18 months.
* Being commissioned to wire and install the ALPHBETA conceptual art sign for the AlphaBeta building in Finsbury Square, London. ahmarra.co.uk/sectors/commercial-doors/alphabeta-office-building-london
* Building strong working relationships with team members and clients, ensuring job satisfaction and constant results.
* Being able to listen to the instruction of clients and understand their expectations of myself.

# E X P E R I E N C E

# Proprietor of A&M Electrical. North West, UK. Sept 15-Present

* Project managing diverse works from conception to completion. Starting with client liaison, interpreting drawings, costings, recruitment of and organisation of labour, creating a schedule of works, completing all H&S, Risk Assessment & Method Statement documentation, working within all building and local authority regulations and finally overseeing and working on the contract to completion.
* Organising and executing the relevant works, ensuring my team has all the information and resources to make certain that projects are completed on time and within budget.
* Attending regular training and industry events to keep myself current with electrical and Health and Safety regulation amendments and to keep my product knowledge at the cutting edge.
* Responsible for the hiring, training and development of apprentices.
* Being the point of contact for my clients, either through regular emails, phone conversations or site visitations.
* Holding regular toolbox talks/briefs with my team to ensure the team are able to express any opinions and concerns and relay relevant information i.e. any changes to the planned works, Health and Safety procedures and making sure that everything is in place for the projects to run smoothly.

# Key Account Manager & Training Supervisor. Electric Center, Blackburn. Jan 2015-Sept 2015

www.electric-center.co.uk

* Managed over 60 accounts held directly with the Profit Centre. Including Blackburn Council, Blackburn University and Colleges and NHS Trust, Easy Lawn, Quicklight and Adidas (Manchester).
* Oversaw the acquirement and growth of new client accounts.
* Organised external promotion of the Profit Centre at trade event days to grow client base and bolster the company’s brand within the industry.
* Drawing on my experience within the industry I trained the sales and warehouse teams in product knowledge and application. It was our vision to implement an understanding of what we offered to our customers. In turn this training enabled our staff to assist our customers further, improve customer satisfaction, and ensure repeat custom.

# Team Leader & Site Agent. Goodridge Electrical July 2013- Jan 2015

www.goodridgeelec.com

# Lead a team of 10 electricians on various projects including: installation of an NHS Mammography Suite, emergency lighting upgrade of surgical theatres, and a 10 house poultry farm installation.

# Held daily site meetings with my team to ensure everyone was working to plan and to schedule and offered any relevant site training and inductions.

# As site agent I was the point of contact for the clients, electricity supply companies, H&S Officer, Project Manager and Clerk of Works.

# E D U C A T I O N

NICEIC Qualified Supervisor. 2016

BA (Hons) Popular Music and Recording. Salford University. 2010-2013

City and Guilds 16th Edition Electrical Installation and Engineering. 2008

City & Guilds NVQ 3 Electrical Installation and Engineering. 2002-2006

Full UK/EU Driving Licence

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