**Ibodulloh** **Ibodulloh.368473@2freemail.com**



**Professional Profile**

Graduated from Islamic University of Madinah specialized in Arabic Language and Islamic Studies, knowing deeply Shariah Law and linguistic methods. I have skill of lecturing and teaching with good research ability.

Furthermore, I have strong administrative and organizational skills, experienced in leadership positions and problem-solving, work effectively both as team member and independently, excellent communication and IT skills, enthusiastic and committed.



**Education and Qualifications**

**E.g. Bachelor Sc** Arabic Language ( Islamic University of Madinah), *2016*

|  |  |  |
| --- | --- | --- |
|  | \*Arabic rhetoric | \* Islamic Jurisprudence |
|  | \* Arabic grammar | \* Research methods |
| **E.g. Diploma** | Educational preparation ( Islamic University of Madinah), 2016 |
|  | \*Teaching Methods |  | \* Educational psychology |
|  | \* Education & community development \* Foundation curriculum |
| **E.g. Diploma** | Linguistic preparation ( Islamic University of Madinah), 2012 |
| **E.g. 10 GCSEs** | Secondary School # 11 ( Khujand city, Tajikistan), 2009 |
|  | *\* Mathematics* | *\*Physics* | *\* Persian Language and literature* |
|  | *\* English language* | *\* Biology* | *\* Russian Language* |
| **Trainings &** |  *The Student Leadership Challenge (Benaa Group of Education, Saudi Arabia), 2016* |
| **Courses** |  *Skills of thinking ( Islamic University of Madinah), 2015* |

* *Strategically Planning skills ( Islamic University of Madinah), 2015*
* *Networking fundamental ( Islamic University of Madinah), 2015*
* *Intensive English courses ( The Language House, Kuala Lumpur, Malaysia), 2013*

Notice: Now studying in Master degree of Arabic Literature and Rhetoric.



**Associated Experience**

|  |  |
| --- | --- |
| **Dates to and from** | **JOB TITLE, Company** |
| 09.2015 to 02.2016 | Practitioner teacher in middle school of Islamic University of Madinah |
| **Dates to and from** | **JOB TITLE, Company** |
| 09.2015 to 09.2016Receptionist and official translator in Islamic University of Madinah, Saudi Arabia |
| **Dates to and from** | **JOB TITLE, Company** |
| 01.2017 until now | Translator in Diamond Microscope Br. Est. Jeddah, Saudi Arabia |
|  |  |
| **Other Experience** |  |
| **Dates to and from** | **JOB TITLE** |
| 2012 | Since 2012 engaged in self-trading goods between UAE, KSA and Tajikistan countries |
| **Dates to and from** | **JOB TITLE** |
| 03.2015 | Chairman of Tajikistan Pavilion at the Festival of Cultures and Peoples. ( Our Pavilion won 1st |
|  | place among 60 participation countries and we got a new car as a prize) |
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**Dates to and from** **JOB TITLE**

04.2016 Chairman of Tajikistan Pavilion at the Festival of Cultures and Peoples. ( Our Pavilion won 1st

place among 64 participation countries and we got a new car as a prize for the second time)

**Dates to and from** **JOB TITLE**

01.2016 to 11.2016 Chairman of Tajik students’ association in Islamic University of Madinah



**Key I.T. Skills**

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|  | Microsoft Office |  | Microsoft Windows |
|  | Fundamental networking |  | Cool edit pro |
|  | Video montage |  | Islamic Library ( Maktaba al- shamila) |



**Other / Personal Details**

**Interests include:** Economic, Tourism, Politics, Sport, Entertainment, Cookery.

**REFERENCES ARE AVAILABLE ON REQUEST**

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