**PRAVIJA**

**Email id :-** [**pravija.368642@2freemail.com**](mailto:pravija.368642@2freemail.com)

**Professional Objective**

To be an integral part of a growth oriented and well-organized team that could utilize my qualification and experience wherein I can contribute positively towards the profitable growth of the organization.

**Strengths**

* Detail-oriented, efficient and organized person.
* Working equally well on own initiatives as well as in group
* Patient, efficient and perseverant.
* Ability to work under pressure
* Ability to maintain efficient administrative, communications and to provide

Constructive feedback to the Management.

**Work Experience**

### **Higher secondary school teacher in computer application for a period of 4 years(GFHSS Bekal Kerala INDIA)[2010 – 2016]**

* Taught Visual Basic,C,C++,HTML,SQL and programmes.
* Handled the computer labs for practicals.
* **Worked in software field (Keltron Calicut for a period of six months)(2009-2010)**
* Done project for school(student information system),a comprehensive solution creates an integrated information technology environment for students,parents,staffs and administration.
* Done mini project(Hospital Management System),it controls all the different processes and procedures in a hospital.

**Education**

* MBA(HR) from Annamalai University (2016)
* MCA from Kannur University (2009)
* B.Sc Statistics from Kannur University(2006)
* Higher Secondary Education(+2 Science) (2003)
* S.S.L.C from Kerala State Board (2001)

**Personal Details**

Date of Birth : 16th AUG 1985

Nationality : INDIAN

Sex : Female

Marital Status : Married

Visa Status : Visit (3 months)

Visa Expiry : 18 June 2017

Languages Known : English, Hindi and Malayalam.

**Declaration**

I here by declare that the particulars furnished above are true to the best of my knowledge and belief.

Your’s faithfully,