**PADMANABHA**

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**HIGH IMPACT MATERIALS MANAGEMENT PROFESSIONAL**

*Graduate in Materials Management, Diploma in Mechanical Engineering with experience of* ***over 22 years*** *in handling materials function. Highly knowledgeable professional in a wide variety of disciplines related to Materials Management.*

*Multi-faceted professional, possess team-based management style coupled with zeal to drive visions into reality and achieved the same through effective planning, execution & continuous learning.*

**PROFILE SUMMARY**

* Realistic materials professional with experience of more than 22 years in the following key areas such as Materials department Administration, Purchase Management including sourcing, procurement vendor development, cost reduction, value engineering. Stores Management including reorganization of stores, inventory control and Training / Development of sub ordinates.
* Versatile Strength: Having proven track record in my profession in different industries such as Machine building, Automobile, Power systems including manufacturing of batteries, Pig Iron, Cement, DI pipes manufacturing, Engineering projects including Mechanical, Electrical, Plumbing, Fire Fighting, Air conditioning, Manufacturing of Electronic components and Chemicals manufacturing units. Ability to transform to the requirements of the Organization and department.
* Success: Development of operational procedures and implemented in line with the Organization requirement. Established procurement process and department including definition of procedures, formats and new vendor development. Effective leader with excellent motivational skills to sustain growth momentum while motivating peak individual performances.
* Functional skills and functional areas: Materials requirement planning, Vendor development, Inventory control, development and procurement of auto components, procurement of capital equipment, procurement of standard and bought out items, procurement of maintenance spares and consumables, project procurements, procurement as per BOM, procurement of imported items, procurement of indigenous items, procurement of raw materials etc.,

**CORE COMPETENCIES**

Leading Department, Individual Performance Appraisal, Manpower Planning, Training & Development, Strategic procurement, System Implementation, Change Management, Organization Development, Managing entire gamut of materials

**PRESENT ORGANIZATIONAL EXPERIENCE**

**Since August’14: Kanoria Chemicals & Industries Ltd., (Alco Chemicals Vizag Division) as Manager – Materials**

**Role:**

* Entrusted with the responsibility of:
* Managing Materials Department including Purchasing and Stores (Entire gamut of Materials)
* Purchase Management including sourcing and procurement of Raw Materials and Engineering spares, consumables, general items, Project materials etc.,
* Stores Management including Raw Materials and Engineering Materials (RM Stores & Central Stores)
* Administration and leading the function roles
* ISO and Statutory Audit compliance with respect to Purchase and Stores
* Preparation and submission of :
* MIS & Monthly Reports related to Materials Department
* Annual Performance Appraisal of employees with in the department

**Accomplishments:**

* Defined and established operating procedures manual for the department including purchase and stores
* Trained manpower in stores operations and day to day work
* Contributed in saving of Rs. 18 Lakhs per Month by reducing the hired storage space at EIPL (Bonded warehouse) and increasing the actual storage space at factory premises (2000 MT Methanol Storage Tank)
* Reorganized stores layout and rearranged stores material by separating capital and revenue items in stores. Items already booked in capital expenses arranged separately and regular stores inventory maintained separately for better accounting
* Many alternative sources developed for Major Raw Materials, Packing Materials
* Direct savings in purchases by alternative sourcing, better negotiation, improving credit limits and periods
* **PREVIOUS EXPERIENCE**

**Mar’09 – June’13: Andhra Electronics, Kakinada as Manager-Purchase**

**Roles & Responsibilities**

Management of entire Procurement& Stores activities of the Organization that includes Raw Materials, Consumables, Maintenance Spares, Capital Items etc., Handled both local purchases and Import purchases dealing with overseas suppliers from Asia, Europe, USA etc.,

Accomplishments: Purchase Documentation, Inventory Management, Computerized Tracking system of Files & Documents, Introduction of Minimum Stock Items concept for daily consumables, Ageing system for creditors payments etc.,

**Sep’06 – Dec’08: Al-Futtaim Engineering, Dubai, UAE as Chief Buyer in Projects Division**

**Roles & Responsibilities**

Procurement of Project Items & Consumables related to Mechanical, Electrical, Plumbing, Fire Fighting, BMS Controls etc. for a Project as specified by Client / Consultant

Suggesting Project Managers for approvals of alternate makes / suppliers for cost reduction & savings in Project Buying

Finalization of rate contracts, price List for regular procured materials

Establishment of Buying Process, Procedures as per the guidelines of the management

Vendor Evaluation, Rating on periodical basis as per the requirement of the Organization

Forward Buying of Materials related to Steel & Copper where steep increase in price is possible

Handled around Dhs. 500 Million worth of Purchases in MEP Projects

Accomplishments: Started Purchase Department for the Division, Developed documentation and formats, recruited and trained sub-ordinates in the department, timely completion of project procurement

**Sep’03 – Aug’06: Lanco Industries Limited, Srikalahasthi as Senior Officer Purchases for Pig Iron, DI Pipe & Cement Divisions**

**Roles & Responsibilities**

Responsible for overall purchases of plant maintenance items including spares related to Electrical, Mechanical, Instrumentation, Electronics, OEM Equipment

Inventory Management of Spares Stores Management

Indent Processing & Material review meetings

ISO related activities

**Sep’00 – Aug’03: HBL NIFE POWER SYSTEMS LIMITED, Hyderabad as Senior Executive Purchase in Mono Block Division**

**Roles & Responsibilities**

Responsible for overall purchases of capital items including jigs, fixtures, tooling, machines related to Battery Manufacturing Unit.

ISO related activities

Vendor development

**July’95 – Aug’00: EICHER TRACTORS LIMITED as Executive Materials**

**Roles & Responsibilities**

Responsible for development and procurement of sheet metal, fabrication, bar stock, castings, forging items

Purchase of Steel from SAIL, ESSAR, TISCO & Open market

ISO related activities

Vendor development

Drawing study, Estimation & Costing of Tractor Parts

MRP and production review

**Aug’93 – July’95: TICO MACHINES PVT., LTD as Supervisor PPC**

**Roles & Responsibilities**

Responsible for follow-up with Sub contractors, development of job work related activities for machine building and maintenance.

**EDUCATION**

**1998 Graduate Diploma in Materials Management from IIMM, Hyderabad**

**1993 Diploma in Mechanical Engineering from Jawaharlal Nehru Government Polytechnic, Hyderabad**

**1989 SSC from Jyothi Balamandir, Hyderabad**

**TECHNICAL SKILLS**

* MS-Windows 2000, MS-DOS, MS Office 97,Oracle, FoxPro and Galaxy

**PERSONAL DETAILS**

Date of Birth: 1st September, 1973

Languages: English, Hindi & Telugu

Passport Details : (Expiry Date 14th April, 2026)

Marital Status : Married