**FAISAL** 

**Email:** **faisal.368846@2freemail.com**

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**Work Experience**

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|  **Experience** |
|  **Total Work Experience: 9Years**  |
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**NATIONAL CORPORATION FOR TOURISM AND HOTEL, ABUDHABI, UAE**

 **From: February 2014 till present**



**Hotels and Catering**

**Position: Catering Supervisor (ND -37, Offshore)**

**Duties and Responsibilities**

**Overseas All Departmental Operation**

* **Ensure that regular on job training are conducted.**
* **Helps in controlling operating expenses within the set standard**
* **Ensure that the miss-in-place is in accordance with par stock level**
* **Maintain good relationship amongst the guests and employee of the outlet**
* **Making the P&L of the outlet**
* **Planning menu, vacation and staff activities.**
* **Making monthly staff time sheets, vacation and medicals planning.**
* **Have working knowledge of SAP system.**

**Eurest Support Services Worldwide (Compass Catering Group)as {Operation Supervisor}**

**Qatar / Doha. Schlumberger Oilfield Services (Got Promoted) From 18 October 2009**

**To 12th Nov 2013**

* Responsible for smooth running of 24 hr Reception for all Schlumberger Compound Resident with complete record of Check in & Check out history of resident.
* Responsible for smooth running of the all facility’s thing in Schlumberger.
* Responsible for the smooth operation of the catering ‘workshop’ First Aid Unit, Keep record of Patientstreatments and produce to Emergency required.

 ⮚ Responsible for Client satisfactory of general condition & cleanliness.

* Do safety meeting & induction briefing on house keeping, store, manual handling & other various Safety Issue as per Schlumberger company policy.

 ⮚ Handle petty-cash & salary issue, Promotion of staff.

 ⮚ Responsible for HK supervisor, Receptionist, Office boy, Housekeeper.

 ⮚ Responsible for ‘**three project’** of Schlumberger Company.

 ⮚ Responsible for Schlumberger Project Invoice and PO.

 ⮚ Responsible for Schlumberger Project Sub-Contractor and supplier also

**Eurest Support Services Worldwide (Compass Catering Group)as {Operation Supervisor**

**Qatar / Doha. Red Sea Housing Services Al- Wakra (Got Promoted) From 14 July 2008 to August 2009**

⮚ Responsible for smooth running of 24 hr Reception for all Compass Compound Resident with complete record of Check in & Check out history of resident.

* Responsible for smooth running of the Compound Laundry.
* Responsible for the smooth operation of the Compound First Aid Unit, Keep record of Patients treatments and produce to Emergency required.

**Eurest Support Services Worldwide ( Compass Catering Group)as { Catering Supervisor}**

**Qatar / Doha, Halul Offshore Q.P (Got promoted) From 4 April 2008 to 13 July 2008**

* Responsible for Client satisfactory of general condition & cleanliness of Kitchen Aria and Mess Hall.
* Prepare cultural event program with Barbecues, Karaoke Evening, Games Tournament, and Competition & Live Tournament.
* Do safety meeting & induction briefing on house keeping, store, manual handling & other various Safety Issue as per company policy.
* Handle petty-cash & salary issue, Promotion of staff & produce report of Laundry, Safety Training, and Inspection of Store.

**Eurest Sapport Services Worldwid (Compass Catering Group)as HSEQ{Helth safety Environment and Quality Supervisor}**

**Qatar / Doha, North Filed Alfa P-S 4 (Got Promoted) From 11 November 2008 to 3 April 2008**

* Conducted training with all operational staff on food hygiene, Store Keeper, Laundry and other applicable QHSE topics.
* Supervised effective cleaning and station of the Kitchen equipments, dining equipments, and working arias, Do Dilution of Chemical as per **MSDS.**
* Take food samples, Food Temperature & Inspect Chiller & freezer for date, Time and Products,& also are they been properly contend and covered.
* Perform Fair Drills & Emergency evacuation while bombing Threat with staff & maintain record in fill for P-S 4 QAQC Inspector.

**Eurest Sapport Services Worldwide (Compass Catering Group)as {House Keeping Supervisor}**

**Qatar / Doha, Ras Laffan City, Boskalis Camp, (Left Job &Joined ESS) From 12January 2007**

* Responsible for smooth running of janitorial House Keeping Services, Recreation, Laundry & Maintenance of 13000 man capacity camp.
* Responsible for client satisfactory of general condition & cleanliness of Room & public aria in high quality manners.
* Assure the staff accommodations are maintained clean & tidy, Making of bed & washing of laundry according to weekly schedule of room.
* Do landscaping, watering tree & try to improve the decoration of surrounding area of **LSA.**
* Conduct meeting with management & staff for giving better service & welfare for staff.

**Technical Expertise**

* Advance Diploma in Computer Hardware, Basic & Electrician from I.T.I (India)
* Computer Hardware, Operating System Window XP, 2003 MS Excel, MS Word.

**Educational Qualification**

* S.S.C PASSED from M.P Inter Collage Mubarak Pur , Azamgarh Year of Passing in 1998.
* H.S.C PASSED from M.P Inter Collage Mubarak Pur, Azamgarh Year of Passing in 2000.
* B.Com PASSED from Shibli National P.G Collage Azamgarh Year of Passing in 2004.
* I did the M.B.A in Finance from V.B.S Purvanchal University JaunPur 2006. (Uncompleted)

**Languages**

English, Hindi, Urdu, Nepali.

**Personal Information**

Marital Status: - **married** Weight: - **155 lbs** Height: - 5’11

Thanks & Kind Regards

**Faisal**