Shilpa

Ajman,

United Arab Emirates.

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*OBJECTIVE:*

Seeking a position in the field of bunking that exploits my abilities to the maximum, by providing me wide exposure, sufficient responsibilities, independence of thought and an opportunity to dispose my capabilities to the fullest benefit of the organization.

*PROFESSIOSAI. SUM MAR* >'•

Worked as an Payments administrator in HSBC Bank for Invoice Finance BAGS since March 2014 to

August 2017

Accredited as an Auditor since Nov’ 15

*Rules mid responsibilities*

As a payments administrator my role involves payments processing to appropriate account

Identifying red flags

Following up complex payments

As Auditor my role involves reviewing transactions which are left unallocated by the processor

Point of contact with business with regards to Annabelle payments (Annabellc high net worth client)

Root cause analysis of error trend and providing feedback to (he team along with line manager.

I landed responsibility in completing file storage queue for Europe core region (Malta, Armenia, UK)

Meeting accuracy on consistent basis and also to ensure no service failure or PLA breach

Underwent cross training in KYC and Transaction Monitoring

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Received an internal audit score of 99.75%.

Accredited Auditor

Awarded as star performer in May’2015

Rating 2 for consecutive two years

Conducted fast track Cheque processing training for the back fills

Knowledge on KYC and Transaction Monitoring

*EDUCATIOXAL OUAI.l 1'ICATIO.XS:*

Bachelor of Engineering (B.E) with 76.2% in the field of Electronics and Communication Engineering from Mookambigai College of Engineering 2013, Trichy, Tamil Nadu.

INTERNAL

Resume of Shilpa

*SKILLS:*

Multilingual in English, Hindi, Tamil, Marati.

Energetic and Versatile

Self-sufficient and strong problem-solving capabilities.

Underwent Hardware Training Course at BSNL Company, Chennai from 261'1 June to 31st June 2012. Highly organized, self-starter with strong technical and leadership skills

*ACADEMIC PROJECT'S AND TRAINING UNDERTAKEN-.*

a Sclera recognition: This project is based on Networking & Security where it fully defines about security using human eye. It is a new human identification for security purposes, it works on both colour and grayscale Images.

* Attended a workshop on topic ’‘Android & Multimedia” at Inforea 2k 12, Info Institute of Technology, Coimbatore.
* Underwent Hardware Training Course at BSNL Company, Chennai from 26^' June to 31sl June 2012
* Attended seminar on Mining and Industrial Workers Safety from poisonous gases.

*EXTRA CURICULAR ACTIVITIES:*

o Was a ’’Table Tennis” player at school level.

* Did master of ceremony in college programs.

*COMPUTER SKILLS-.*

® Proficient in all MS Office applications ® Well-versed with Internet & E-mail

PERSONAL PROFILE:

Female/ Indian / Date of Birth: 14/08/1991/ Married.

DECLARATION:

1. hereby declare that the above written particulars are true and correct.

INTERNAL

Resume of Shilpa