JUVEL

Mobile No. : Whatsapp +971504753686 / +919979971283
Email Add.: juvel.369036@2freemail.com

Career Objective: To be part of a company that provides
opportunity for accelerating total development and enhancing well-
being in professional aspect.

STRENGH:

* Great team player
* Can manage multitasking job with minimum supervision
* Has ability to work under pressure and independently
* Fast learner and dedicated at work who meets and exceeds business needs expectation
* 20 years experience in fashion retail business

ADDITIONAL SKILLS:

* MS Office Application
* Visual Merchandiser
* Fluency in both Oral and Written English, Basic Arabic

EMPLOYMENT HISTORY:
FAWAS ALHOKAIR K. S. A. (FASHION RETAIL)

STORE MANAGER-Nine West Brand (March 25-Nov. 23, 2017)

Duties and Responsibilities:

* Responsible for monitoring staff scheduled
* Leads sales staff in replenishing stocks in the selling area
* Attends to minor customer complaints and/or assist customer if necessary
* Maximizing profitability and setting/meeting sales target
* Motivating the staff in giving the best customer service at all times
* Preparing promotional materials and displays
* Maintaining statistical and financial records

SALES ASSISTANT- Steve Madden Brand (Dec.21, 2014-2016)

Duties and Responsibilities:

Welcome customers as they enter the shop or retail store

* Assist and guide customers in locating products they wish to buy
* Maintain and manage the stores premises neat and clean
* Assist retail manager in organizing merchandise on shelves and racks
* Execute assistant duties to the retail sales department

MORETON CORPORATION PHILIPPINES STORE SUPERVISOR (Sept. 15, 2013- Jan 2014)

Duties and Responsibilities

* Responsible for supervising personnel in his/her department
* Oversees the performances of the outright suppliers and merchandise consignor
* Implement and process incoming and outgoing merchandise

EVER PLAZA INC. PHILIPPINES

STORE DEPT. HEAD (March 2004- March 2012)

Duties and Responsibilities:

* Prepares work schedules and reshuffling of personnel
* Check attendance and prepare violation reports whenever necessary
* Managing staff, merchandising, hitting targets and implementing strategies to improve sales

INVENTORY CLERK ( April 1996- March 2004)

Duties and Responsibilities:

* Preparing/Reporting all fast and slow moving items in the selling area
* Monthly inventory the stocks level of merchandise, to meet the given quota of the

department

* Give feedback to the group head merchandiser if any incorrect barcode status of merchandise

EVER CENTER INC. PHILIPPINES SALESMAN (March 28, 1995- April 21,1996)

Duties and Responsibilities:

* Responsible for assisting customer at all times
* Maintaining orderliness of work area to ensure systematic flow of work
* Report customer complaints and facilities attention or action to the supervisor

EDUCATIONAL BACKGROUND:

COLLEGE :

Bachelor of Science in Business Administration ( BSBA) 3rd year undergraduate (June 1992-March 1994) Lyceum of Batangas Philippines

HIGH SCHOOL:

Jose J. Leido Jr. National Memorial High School (June 1989-March 1992)

PERSONAL PROFILE:

GENDER: Male

DOB : October 15,1973

STATUS: Single

CITIZENSHIP: Filipino

LANGUAGE: Tagalog, English and Basic Arabic VISA STATUS: Visit/Tourist Visa

I hereby certified the above information is/are true and correct to the best of my knowledge and belief.

Applicant