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| **Sudha**Email id: **sudha.369153@2freemail.com** |

### PROFESSIONAL PROFILE

Seeking a challenging position, this will be helpful in developing career and like to utilize existing potentialities for fulfilling / meeting the organizational goals.

### Academics

* **BACHELOR OF SCIENCE B.Sc (I.T.)** 2010 to 2013

Tirunelveli Dakshina Mara Nadar Sangam College (Affiliated to Manonmanium Sundaranar University)

T.Kallikulam, Tirunelveli Dist. Tamil Nadu State, India. **(75.46%)**

* **General Studies (+2)** 2009 - 2010

Annai Matric Higher Secondary School, Vallioor, Tirunelveli Dist., Tamil Nadu, India. **(65%)**

### work experience

* **Kings Matric Higher Secondary school (CBSE)** , Puthur, Tirunelveli Dist., Tamil Nadu,India

Designation –**Smart Class Co-Ordinator** from (June 2015 to Feb 2016)

* **Radhapuram Taluk Office**, Tirunelveli Dist., Tamil Nadu, India**.**

 Designation – **IT** **Programmer** from (June 2014 to May 2015)

### TECHNICAL SKILLS

* Office Tools : MS-office
* Programming Languages : VB & HTML
* Typing : Higher & Lower
* Networking & Hardware Support

### Areas of Expertise

* **Administration, HR & IT**

### LANGAUAGES KNOWN

English – Speak, Read & Write.

Tamil - Speak, Read & Write.

Malayalam - Speak

### VISA DETAILS

Visa Type : Residence Visa (Husband Sponsorship)

Date of Issue : 22/08/2016

Date of Expiry : 21/08/2018

Place of Issue : Sharjah

### PERSONAL DETAILS

* Date of Birth 14th July, 1990
* Sex Female
* Nationality Indian
* Marital status Married
* Interests Reading, Internet Surfing & Listening Music
* Place of Issue Madurai
* Date of Issue 15/06/2016
* Expiry Date 14/06/2026

### Declaration

I hereby declare that all the information furnished above is true and correct to the best of my

Knowledge.

Place: Dubai, Signature

Date : (Sudha)