**SUHAIB**

Email: suhaib.369260@2freemail.com

**Career Objectives**:

To associate with progressive organization that gives me scope to enhance my knowledge and skills according to latest trends

and be a part of team that dynamically works towards the growth of organization.

To work for a well known organization. To obtain suitable positions in your organization were my skills can be utilized.

My aim would be to achieve high level especially at advantage based personal efforts abilities.

**Work Experience**:

* **Sharaf DG**

From Jan 2016 – March and 2016 – Part time

Worked as a Sales Executive and Call Centre Staff

* **Dubai International Balloon Festival**

From Nov 2015 – Dec 2015

Worked as a Volunteer – Part time

* **12th Dubai International Film Festival**

From Dec 9 – 16

Worked as a volunteer – part time

* **Sharjah Light Festival**

From Feb 6 – 14 – For 3 Years in a row

Worked as a volunteer and supervisor – Part time

* **DU**

 From Jan 2017 - Till Date - Promotional Job

 Working as a Sales Promoter

 **KEY SKILLS:**

* A perfect team leader.
* Ability to work under pressure and handle maximum pressure.
* Goal oriented and a very quick learner
* Computer literacy and good communication skills.

**SKILLS AND STRENGTHS :**

* Great observer and very good at getting things done as soon as possible.
* Dedicated, Hardworking and Sincere.
* Able to manage multitasking at a time.
* Quick learner.
* Optimistic and self-confident.
* Friendly and easy getting along.

**COMPUTER PROFICIENCY:**

* General MS Office Applications: Word, Excel and Power point.
* Operating Systems: Familiar with recent versions.
* Good typing speed.

**EDUCATIONAL QUALIFICATIONS:**

**Qualification Gained :** Secondary School Certificate (10th)

**Syllabus :** Central Board Of Secondary Education

**Year :** 2002 -2014

**School Name :** Sharjah Indian School - Sharjah

**Personal Details:**

Language Proficiency : English, Arabic, Hindi,Urdu, Gujarati

Passport : Yes

Nationality : Indian

Date of Birth : 2nd Jan 1999

Marital Status : Single