

**RESUME**

**MARIA**

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**CAREER OBJECTIVES**

* Seeking the position of a EYFS/Primary teacher that will give me the opportunity to utilize my skills, set for the progress of the organization.
* To produce the best results out of my knowledge and professionalism in a challenging role by using my skills, abilities and experiences for the growth of the organization.

**EDUCATIONAL QUALIFICATION**

* Higher Secondary (1990 - 1992) – Christ Church Anglo-Indian Higher Secondary School, Chennai, India.
* **Bachelor of Arts** in **English Literature** (October 2006) –University Of Madras, Chennai, India.

**PROFESSIONAL QUALIFICATION**

* **Teachers’ Training Course (T.T.C)** in Education (June 1992- April 1994) – Church Park Teachers Training College, Chennai, India.

**Relevant Coursework**: Child Development ~ Early Childhood Education ~ Curriculum and Practicum ~ Classroom-Based Assessment ~ Child Psychology ~ Methodologies of Teaching

**TEACHING EXPERIENCE**

**Early Years Foundation Stage Teacher** | August 2014 - Till Date

**GEMS Winchester School (IGCSE)**, Abu Dhabi, United Arab Emirates

* Initiates one to one session with slow learners and made a difference in the lives of children who have overcome their learning issues.
* Evaluates and assessed children according to their learning abilities and devised teaching strategies to cater to their needs.
* Provide for varied levels of student performance.
* Effectively execute elementary curriculum content, standards, and teaching methodologies including modern technology like iPads and IWB.
* Involves learning using creative, critical and imaginative thinking.
* Develop and implement an appropriate classroom management system.
* Prepare lesson plans using various strategies to suit all the levels of students.
* Prepare students for lessons by reviewing, outlining and explaining objectives.
* Present lessons in a clear, well-organized and logical structure.
* Establish good parent-teacher relationship.
* Display excellent verbal and written communication skills.

**ACHIEVEMENTS IN THE SEVEN AREAS OF LEARNING**

* Communication and language - I help to build the confidence of children in expressing themselves by speaking and listening in a range of situations.
* Physical development - I develop the co-ordination, control, and movement of children by simple tasks. I also help them to make healthy choices in relation to food.
* Personal, Social and Emotional Development- I help children to form social skills, to learn how to manage their feelings and to build confidence in their own abilities.
* Literacy - I involve children to link sounds to letters that encourages them to read and write words and simple sentences.
* Mathematics -I provide children with opportunities to improve their skills in counting, calculating simple addition and subtraction problems and to describe shapes, spaces, and measures.
* Understanding the World - I guide children to make sense of their environment and community using opportunities to explore and find out about people, places and technology.
* Expressive Arts and Design -I encourage children to play with a wide range of media and materials, as well as provide opportunities through a variety of activities in art, music, movement, dance and role-play.

**Primary Teacher** | June 2000 - August 2014

**Doveton Girls Higher Secondary School**, Chennai, India

* Profound knowledge in English language and teaching of all subjects at primary level.
* Developed self-confidence and a positive self-image by exhibiting excellent organizational skills and talents.
* Dramatizing English stories effectively to develop a creativeness in the learning process.
* Encouraged problem solving and practice positive behavior guidance.
* To help children develop the skill of three R’s – Reading, wRiting, and aRithmetic.
* Encouraged empathy in children through warm hugs, smiles, and appropriate touches.
* Involved children in the preparation of assemblies and sports activities.
* Encouraged students to participate in class and extracurricular activities, to nurture their development.
* Particularly effective in monitoring students’ physical, social and emotional health and wellbeing, and intervening in cases of concern in any of these areas.

**Primary Teacher** | June 1995 - April 2000

**Montfort Preparatory School**, Chennai, India

* Ability to work with children of different attitudes and skills between ages 4 to 10 years.
* Built an excellent rapport with children effortlessly.
* Created effective teaching methods for the children. (Story-telling, play-way and Discussion Method).
* Highly skilled in using various tools to make teaching interesting in order to develop a love for the subject (Games, music, action songs, and objects found in and around the classroom).
* Excellent knowledge of children’s psychology.
* Encouraged learning using strategies of collaboration.

**Primary Teacher** | June 1994 - May 1995

**Laidlaw Memorial School**, Ooty, India

* Arranged meeting with parents to discuss the development of the children.
* Developed the various aspects of children (physical, emotional, mental and social) by allowing them to learn according to their creativity.
* Timetabling.
* Assessment, Reporting and Recording.
* Target setting and Performance data.
* Inspired, Motivated and Influenced pupils, maintained the highest standards of teaching and behavior management.

**PROFESSIONAL DEVELOPMENT**

* Attended workshop on **Transition from Foundation Stage to KS1** [TELLAL Professional Learning and Development - Dubai].
* Attended workshop on **Exploring the use of digital learning journals to record, monitor and assess pupils in EYFS and KS1** [TELLAL Professional Learning and Development - Dubai].
* Attended workshop on **Dyslexia** [Chennai].

**CO-CURRICULAR ACTIVITIES**

* Organizing Enrichment programs - dance shows, fancy dress, singing and dramatic competitions.
* Decorating the classroom according to various themes.
* Organizing Assemblies and Talent shows.
* Arranging field trips.
* Conducting and organizing sports events and mass drills.