Darry.369557@2freemail.com

**ABOUT ME**

My name is Darryl Fernandes and I am looking for a job in IT Training services. I have 18 years of experience working with youth and professional organization. I have diploma certification in technical education. I raise money, train leaders andcounselcandidates**.** Persuasion, evaluation, training and facilitating are my virtuoso and I am determined to take up challenging task ahead for the company. I also consider a good public speaker and enjoy meeting new people and uplifting them.

**SKILLS**

Counseling Skills ⏺ Corporate Presentation Training and Soft Skills ⏺ Interpersonal Skills
⏺ Oral and Written Communication Skills ⏺ Analytical, Evaluating, Persuasive and Planning Skills ⏺ Patience and Confidence ⏺ Self-Motivation and the ability to motivate others
⏺ Visualizing & Creative Skills ⏺ MS Office ⏺ Adobe Cloud Applications ⏺ Corel Corporation
⏺ Basic Animation Skills ⏺ Basic Web Application ⏺ Hardware & Networking Basics
⏺ Presentation Graphics ⏺ Up-to-date knowledge of common IT applications and systems

**ACHIEVEMENTS AWARDS**

* Help organized Photo Fair 2000 for Aver Photographic Company at Goregoan, Mumbai, India, Exhibition Complex as a Compere and Software demonstrator. (INDIA).
* Successfully trained Al Mawahib Candidates as per the company’s ISO norms and achieved target on per SAB (Saudi Board) norms. (KSA).
* Helped conduct recruitment program by testing local Saudi candidates, expats and interviewing them for in-house post. Appointed by the administration department as a Training coordinator for the Training branch. (KSA).
* Successfully conducted training on various IT courses namely MS Office software programs like Word, Excel, Access, Publisher, PowerPoint Presentation skills& Outlook, Tally ERP 7.2, Digital Graphic software like CorelDraw, Illustrator, Photoshop, InDesign and similar software application with high performance in results and attendee. (INDIA, KSA)
* Certified distinguished Toastmaster member, evaluator and public speaker. (KSA)

**FUNCTIONALITY & RESPONSIBILITIES**

* Carrying out (TNA) training needs analysis & defining skills needed to perform different roles.
* Carrying out performance assessments to determine the skills gap between current and desirable learner skill levels.
* Designing course materials such as handouts, manuals and exercises.
* Preparing the learning environment and resources, including setting up IT equipment where appropriate.
* Evaluating the effectiveness of training programmes and learning outcomes.
* Liaising with partners, external course providers, employers, and examining bodies to fulfill the skills needs of an organisation.
* Developing peer networks to keep abreast of current thinking.
* Maintaining appropriate records of learner development and resource allocation

**EXPERIENCE**

**KANOO TRAINING CENTER, IT TRAINER
2008 -2017 PRESENT - AL KHOBAR, K.S.A**

* Helped conduct recruitment program by testing local Saudi | Expatriates and interviewing them for in-house post.
* Participated in brainstorming ideas and methods for training programs.
* Prepared course curriculum and corporate solution task for Employees.
* Deployed PC setups, installation, troubleshooting and fixed errors in Labs.
* Coordinating and liaising with trainers, office in charge and managers for scheduling courses.

**SOFTPRO COMPUTER EDUCATION,
SENIOR TRAINER / SYSTEM ANALYST
MARCH 2006 – DECEMBER 2007, MATUNGA, MUMBAI, INDIA**

* Training candidates in MS Office, Digital Graphics and Basic Web Designing.
* Conducted and organizing workshops for students on Digital Graphics.
* Prepared course curriculum for the Institutes and Instructors as per demand.
* Training, assisting, work out issues, corporate task for candidates in MSCIT government program.

**THE WORKSTATION – A TASAA NETCOM LTD**

**SENIOR FACULTY / CONSULTANT**

**JANUARY 2001 – DECEMBER 2001,
VILE PARLE, MUMBAI, INDIA**

* Training candidates by Presentation Skills
* Digital Graphic, Design Principles, Color Technology, Color Physiology, Storyboarding
* Technical Marketing and software consultant for digital graphic courses.
* Organizing workshops and implementing development program for candidates.

**ACADEMIC EDUCATION**

**H.S.C. (HIGH SCHOOL CERTIFICATION),**

MUMBAI BOARD

DR. ANTONIO D’SILVA JUNIOR COLLEGE OF COMMERCE, DADAR (W), MUMBAI, INDIA –
MARCH 1993

[SP, OC, BK & Accountancy, Environmental Study, English, French.] - GRADE SECOND

**S.S.C. (SECONDARY SCHOOL CERTIFICATION),**BOMBAY BOARD,
VICTORIA HIGH SCHOOL MAHIM (W), MUMBAI, INDIA – MARCH 1991

[English, French, Hindi, Math, Science, Social Science] - GRADE SECOND

**TECHNICAL EDUCATION**

**DIPLOMA IN SYSTEM ANALYST**

SOFTPRO COMPUTER EDUCATION

MATUNGA (W), MUMBAI, INDIA,

3RD MARCH 2003

Computer Networks, Protection & Security Threats, MS Win Installation & Configuration. IT Project planning & Execution, Data Analysis & Design, Internet & Web Technologies,

**CERTIFICATE OF EXCELLENCE IN CCNA
(CISCO CERTIFIED NETWORK ASSOCIATE)**

ACIT COMPUTER CENTRE, MAHIM, MUMBAI, INDIA - 29TH AUGUST 2009[Networking Basic, IP Address, Router Configuration Basics, Access Control, Troubleshooting, Switching, WAN, IPv6, V.P.N, Wireless] - GRADE FIRST

**DIPLOMA IN MULTIMEDIA ENGINEERING (DME)**PACE INSTITUTE, VILE PARLE, MUMBAI,
INDIA, SEPTEMBER 1997
[Storyboarding, 3D max, Sound Forge, Authorware, 3D Morphing, 2D Animator] - GRADE FIRST

**DIPLOMA IN COMPUTER ART (DCA)**

EDIT COMPUTER INSTITUTE, DADAR, MUMBAI, INDIA, SEPTEMBER 1994 – AUGUST 1995

[Principles of Design, Color Technology, CorelDraw, Corel Ventura, PageMaker Publication, 2D Animator, Project Submission & Workshop] - GRADE FIRST

**OTHER WORK REFERENCES**

**ST.ANGLEOS COMPUTER EDUCATION**

August 2016 – December 2016

Part Time Senior Graphic Faculty, Tally Accounts

Senapati Bapat Marg, Dadar (W), Mumbai.

**RAJ COMPUTERS ACADEMY**

July 2016 – September 2016

Senior Executive Trainer, Digital Graphic, MS Office. Kambli Wadi, Vile Parle, Mumbai.

**COMPUTER STATION Inc.**

April 2004 – April 2005

Senior Faculty for DTP, Accounting, Web Design

Borivali East, Mumbai

**(ECMIT) CENTER FOR MANAGEMENT AND INFORMATION TECHNOLOGY**

June 2003 – Sep 2003
IT Lecturer for Electronic Illustration, DTP

Bandra-Mahim Link Road, Mumbai

**AVER PHOTOGRAPHIC CO.LTD**

August 1999 – December 2000

Software Trainer and Presenter

Andheri (W), Mumbai

**MICROCELL GRAPHICS PVT. LTD.**December 1997 – August 1998
Junior Web designer, Digital Graphics,

Juhu, Mumbai

**NETCOM DISTRIBUTORS PVT.LTD**

September 1996 – April 1997
Junior Web Designer

Opera House, Mumbai

**INOVA MULTIMEDIA CONSULTANTS**

March 1996 –July 1996
Junior Graphic Designer

Crawford Market, Churchgate –Mumbai

**WORKSHOPS ATTENDED**

**HOBBIES / EXTRA CURRICULA ACTIVITIES**

Writing fiction and non-fiction stories, articles, composing music, sports, game designer, Instructional designing, stage acting, illustrator, Participated in Lambada Group Dance Competition Dr Antonio Da Silva Junior College of Commerce, Soccer Coaching for Matunga Log Boys Junior Soccer local team, Choir Group Singing Competition for Our Lady of Victories, Certified professional dancer, Active participation science exhibition, Sit and Draw Competition Merit Apsara, NASEON Certification of appreciation program, Mobile Creches Certificate of Merit Social Service program for LIFE, Amar Chitra Katha Mask Coloring Contest Merit Certificate, Annual Athletic Meet Certificate of Honor, Toastmasters Certified Distinguished Speaker

.

**LEADERSHIP, KANOO TRAINING CENTER, AL KHOBAR, SAUDI ARABIA,**

**Workshop Objective -** To create awareness about the benefits of Situational Leadership and provide some tips/suggestion that will allow you to initiate the change and improvement process for your – self and your team.

**ISO QUALITY MANAGEMENT SYSTEM**

**Workshop Objective –** The course was intended to introduce to the staff the basic of ISO 9000-2000 – Quality Management System.

**DYNAMIC SKILLS FOR SUCCESS**

**Workshop Objective –** Develop your self confidence and face today’s challenge fearlessly. Stir up your powers of creative talents. Communicate more effectively. Influence those who matter the most.

**PROMOTING BUSINESS ETHICS (COD)**

**Workshop Objective -** To advice staff on the clear set of standards of our business conduct and explain how our values should guide all of our decisions.

**INDUCTION** **PROGRAM FOR STAFF**

**Workshop Objective -** Employees get introduce to the respective traditional, way of life, rules and regulation. So to get familiar with common communication methods and dealing with situation or eventuality.

**GRANTON ADVERTISING PVT.LTD, ANDHERI SPORTS COMPLEX, MUMBAI.**

**Workshop Objective –** January - March 2003
Assistant group Leader, Marketing Outdoor Training Workshop.