|  |  |  |
| --- | --- | --- |
|  |  | **RESUME** |
| **Ms. NANMOZHI**  |  |  |  |  |  |
|  |  |  |
| **(DOI - 6th June 2011 & DOE - 5th June 2021)** |  |  |  |  |  |
|  |  |  | **Nanmozhi.369594@2freemail.com** |
|  | **SUMMARY** |  |



**POST - GRADUATE IN FRENCH, with an ENDURANCE to put up my BEST and GROW with the Organization.**

**CAREER OBJECTIVE**

**TO BE THE BEST WHEREVER I AM AND WHATEVER I DO.**

**EDUCATIONAL QUALIFICATION**



|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **COURSE** | **BOARD / SCHOOL** | **YEAR PASSED** |  |
|  |  |  |  |  |  |
|  | **S.S.L.C** | **Jayarani** |  |  |
|  | **Girls High School** | **2004** |  |
|  | **(Secondary School Leaving Certificate)** |  |
|  | **Pondicherry** |  |  |
|  |  |  |  |  |
|  | **H.Sc.** | **Manimegalai** |  |  |
|  | **Govt. Girls Hr. Sec. School** | **2006** |  |
|  | **(Higher Secondary)** |  |
|  | **Pondicherry** |  |  |
|  |  |  |  |  |
|  |  |  | **Bharathidasan (Autonomous)** |  |  |
|  | **B.A.(French)** | **Women’s College** | **2009** |  |
|  |  |  | **Pondicherry** |  |  |
|  | **M.A.** | **Pondicherry University** | **2011** |  |
|  | **(French - Translation and Interpretation)** |  |
|  |  |  |  |
|  |  |  |  |  |  |
| **TECHNICAL QUALIFICATION** |  |  |  |
|  |  |  |  |  |  |

**WORKING KNOWLEDGE OF COMPUTER USING MS OFFICE AND INTERNET**

**TYPE WRITING – English (Junior Grade)**

**(Senior Grade)**

**DISTINCTION**

**FIRST CLASS**

**LINGUISTIC SKILLS**

**FRENCH**

**Certificat d’élémentaire of Alliance Français, Pondicherry Certificat de moyen of Alliance Français, Pondicherry**

**Niveau B1 of Alliance Français, Pondicherry**

**ENGLISH**

**6 BAND Score in IELTS (Academic) of British Council**

**6 BAND Score in IELTS (General Training) of IDP Australia**

**PAST EXPERIENCES**



|  |  |  |
| --- | --- | --- |
| **PERIOD** | **POST** | **ORGANISATION** |
| **April 2009 to** | **Translator, Interpreter and Document Writer** | **ADECOM- NETWORK & KOOTU-K-** |
| **September 2011** |  | **KURAL – (NGO)** |
|  |  | **Pondicherry** |
| **October 2011 to** | **French Teacher ( BOTH II AND III LANGUAGE)** | **Delhi Public School,** |
| **March 2015** | **(Class 1 to 10 CBSE syllabus)** | **Modern Indian School, Doha-Qatar.** |
| **June 2015 to** | **Head, Department of French /** | **Aklavya International School** |
| **till date** | **French Teacher ( BOTH II AND III LANGUAGE)** | **(Acharya Group of Institutions)** |
|  | **( Class 5 to 10 ICSE syllabus)** | **Pondicherry** |
| **April 2015 to** | **Translator, Interpreter and Document Writer** | **ADECOM- NETWORK & KOOTU-K-** |
| **till date** | **(Part-time)** | **KURAL – (NGO)** |
|  |  | **Pondicherry** |

**Participated in the THREE days UGC National Seminar on QUEBEC Studies between 26th - 28th March 2009 organised by**

**Bharadhidasan Government College for Women, Puducherry (Autonomous) in collaboration with Indian Association for QUEBEC Studies and**

**the Association of Indian Teachers of French**

**Participated in the TWO days in-house Teacher Development Workshop between 15th - 16th December 2012 organised by**

**DPS Modern Indian School, DOHA, QATAR**

**Participated in THREE days “ Training of Trainers on Life Skills ” between 6th - 8th March 2017 at Volontariat , Puducherry**

**ROLES**

**Teaching language skills to make the students learn by Listening and Speaking of Vocabularies, Grammar, Culture and Civilization of France.**

**Evaluation of the knowledge of the students by Preparing Question Papers, Worksheets, Assignments, Projects for all the classes and ICSE board Exam. Invigilation for the Government exams in the School campus**

**Extra- curricular activities: role play, Dialogue making, Drama, Letter Writing, etc.**

**Co-ordination activities: House Warden, School Morning Assembly, Indo-French Exchange Program, DELF Class for the school children and Outsiders in the school Campus.**

**Special Coaching for slow learners**

**Potential skill assessment and SWOT Analysis of the youth**

**Framing strategies for progress and redresser of the problems of the youth to find appropriate solutions**

**Preparation of periodical reports**

**HOBBIES**

**Badminton Music**

**Reading**

|  |  |  |  |
| --- | --- | --- | --- |
| **PERSONAL DETAILS** |  |  |  |
| **Name** | **:** |  **NANMOZHI** |
| **Date of Birth** | **:** | **14.12.1989** |
| **Sex** | **:** | **Female** |
| **Marital status** | **:** | **Single** |
| **Nationality** | **:** | **Indian** |

**DECLARATION**

**I hereby state that all the information furnished above is true to the best of my knowledge and**

**belief.**

**Place: Puducherry**

**Date:**

**yours sincerely,**

**(NANMOZHI)**