

**ABNER**

 PERSONAL INFORMATION

Nationality: Philippines

Date of Birth: July 12, 1987

Religion: Roman Catholic

Civil Status: Married

 CONTACT

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| Address: | Dubai, UAE |

E-mail: abner.369722@2freemail.com

 SKILLS & STRENGTHS

Microsoft Office (Word, Excel, Powerpoint) AutoCAD 2010 2D/3D Adobe Photoshop

Good command in English both written and verbal

Strong customer service skills Excellent telephone manner Ability to Multitask

Ability to work well under pressure

To secure a position & gain long term employment with a stable and profitable organization, where I can be a member of a team and utilize my experience to the fullest.

EXPERIENCE



**Centena Group** (December 2015–December 2016)

Project Coordinator

* Prepare the suitable techno-commercial specifications for the assigned sales proposal and assist in pre-sales (TM TECNOMATIC-Italy & Sick AG-Germany).
* Ensure job completion status, scheduling and update in ERP/CRM is accurate and complete.
* Provide operational support to the sales team for pre-sales discussion, sales specification preparation and project proposal.
* Coordinate with principals/suppliers cost, lead-time, availability & arranging quick delivery of goods so as to meet the requirements of the client.
* To compile/print/submit Post Order Final Documentation for all EPC inquiries for the successful approval.

**Emerson Electric Asia Ltd.** (October 2011–June 2014)Emerson Process Management/FLOW-Middle East & Africa Applications and Technical Support Engineer



* + Orifice Sizing Support
* Provides accurate and complete sizing calculation to the customer based on the data sheet and specifications.
* Perform Bore and Thickness Calculations
* Provides phone and email support on Bore Calculation Inquiries
* Generate and submit sizing worksheets to the customer.
	+ Post-Sales Support
* Provides excellent Post sales technical support (Daniel Measurement and Controls) to MEA Flow end-users, field technicians, and sales force.
* Investigate and correctly answer technical questions as to the principles of operation and functionality of Daniel Measurement and Controls Products.
* Individual case management based on service level agreement and adheres to support workflow requirements to achieve the service level agreement.
* Assisting Inside Sales Engineers and Order Management Officers with specific product application query & fulfillment of proposal as needed.
	+ Miscellaneous Tasks
* Leads/initiates conference calls with country counterparts.
* Participates in continuous improvement activities.
* Adheres to defined process and procedures, local work instructions and company policies

**Emerson Electric Asia Ltd.** (July 2010–October 2011)Emerson Process Management/DANIEL-Middle East & Africa Technical Support Engineer/ Customer Support



 Orifice Sizing Support

* Manage plate calculation request for both internal and external customer within the Middle East and Africa Region.



 TRAININGS/SEMINARS

**MS Office Training** (August 2016)

Centena Group IT

**Oracle Software Training** (2012)

Daniel Houston

**Basic and Advance Training – Meter Tube** (2012)EPM – Daniel Applications Engineering Group

**Basic Troubleshooting Training – Gas Ultrasonic Meter & Gas Chromatograph** (2012)

EPM – Daniel Field Service Engineering Group

**Basic Fluid Flow Measurement Course Training**

(JULY-SEPTEMBER 2012)

Daniel Training Management Team

**Orifice Bore & Thickness Calculations** (2011)Daniel Houston

**Daniel Product Training** (2010)

NACE & Materials

Orifice Flange Union

Differential Products

Ultrasonic Meter

EPM – Daniel Applications Engineering Group

**Fundamental & Intermediate AutoCAD 2010 2D/3D** (March 2010)

MagnaCAD Technologies School Inc.

**20th Instrumentation & Calibration Techniques Training** (May-June 2008)Mechatronics Technologies Corporation

CHARACTER REFERENCE

Available upon request.

* Receive customer data sheet and send an acknowledgement to customer.
* Do plate sizing, calculation of bore and recommend plate thickness base on the result of calculation.
	+ Quotation Processing
* RFQ Qualification such as Product selection and Required Quality Documents.
* Meter Sizing Calculation using Daniel product selector.
* Technical compliance/clarification – Standards may be of Europe or the United States which ever the customer requires.

- AGA (American Gas Association)/API (American Petroleum Institute) are American Standards

- ISO (International Standard Organization, ATEX (Atmosphere Explosibles), MID (Measuring Instrument Directive), Norsok and PED - Pressure Equipment Directive (sometimes GOST for CS&B) are the guidelines for European Standards

* Commercial compliance/ clarification
* Adherence to Trade Compliance
* Commission and Inter-co calculation
* Meter Tube Technical Review & Costing of Materials for Construction:
	+ Order Processing
* Order management using Symphony and JDE which includes activities like Address Book set-up, Part Number set-up, and Clean Order.
* Product availability and order status
* Adherence to Trade Compliance
* Follow-up on Purchase Order changes/revisions
* Uploading order backup documents to STELLENT
	+ Other Tasks
* Answer phone inquiries such as product price and delivery and order status.
* Get costing and selling price for Non-Standard Products
* Compilation and sending of Customer Vendor Data Requirement List (VDRL) for approval.

**JAD Measurement and Control Technology** (January 2008 - June 2010)

Instrument Technician

* Calibration of Instruments particularly +GF+ Signet instruments such as transmitters, monitors and controllers for flow, conductivity/resistivity, and pH.
* Prepare calibration reports.
* Contact and accept phone calls regarding the technicality of instruments.
* Inquire and purchased equipment.



EDUCATION

BACHELOR OF SCIENCE IN INDUSTRIAL TECHNOLOGY (2013-2015) Rizal Technological University, Mandaluyong City, Philippines

DIPLOMA IN INSTRUMENTATION AND CONTROL ENGINEERING & TECHNOLOGY (2004-2007)

Rizal Technological University, Mandaluyong City, Philippines