**Name:** Abdelrahman

**E-Mail :** abdelrahman.369735@2freemail.com

**Objective:**

Seeking a long-term career and challenging position in a progressive company that believes in adopting hard worker candidates and provides growth potential and professional development. To fill a position where I can properly utilize my qualifications and experience in the field of Logistics and supply chain.

**Personal information:**

**Date of birth :** 20th. ­, March 1985

**Nationality :** Egyptian.

**Religion** **:** Moslem

**Marital Status:** Married

**Military Status:** Exempted

**Education:**

**MBA (Supply chain & Logistics) Grade :( Excellent )**

“Arab academy for science technology & maritime transport under graduated

**2001 – 2005:** Faculty of Commerce, Cairo University.

**Major:** Accounting

**Grade:** Good

**ACADEMIC STUDUIES:**

* MBA in (supply chain & Logistics) “ Arab academy for science technology & maritime transport”
* Logistics & warehousing Management “ Arab academy for science technology & maritime transport”
* (Modeling & Decision support system ) “ Arab academy for science technology & maritime transport”
* Global supply chain “ Arab academy for science technology & maritime transport”
* Management of Distribution Institution “ Arab academy for science technology & maritime transport”
* English Courses (Berlitz in English)
* ISO 2001 Implementation project
* ERP Implementation project
* (Double Click )( Accentia Lawson ) (4s ERP system )

**Work qualification:**

**From April 2016 – present** 

***Grid tech Infrastructure Co. (Power, Telecom, Renewable energy)***

**Supply Chain Manager.**

* Plan, develop, organize, direct, manage and evaluate the operations and budget of an organization’s supply chain
* Lead and manage projects planning, customer service, purchasing, inventory control, forecasting, warehousing, transportation and other areas are required
* Update supply chain practices in accordance with new or changing environmental policies, standards, regulations, or laws.
* Develop material costs forecasts or standard cost lists.
* Monitor supplier performance to assess ability to meet quality and delivery requirements.
* Monitor forecasts and quotas to identify changes or to determine their effect on supply chain activities
* Design or implement supply chains that support business strategies adapted to changing market conditions, new business opportunities, or cost reduction strategies.
* Collaborate with staff, other departments, senior management, and decision makers to share information, problem solve, and to clarify management objectives
* Manage contractor and subcontractor activities, developing performance specifications, and serving as a liaison with the organizations
* Develop and implement new systems, best practices, inventory control, demand planning, and other optimizations in order to grow the business
* Develop annual plans with prioritization and resourcing
* Manage procurement related functions like a develop and implement contract management and procurement frameworks, sourcing strategies, negotiate agreements, draft and manage contracts
* hiring, training, supervision, mentoring, and performance evaluations of supply chain staff
* coordinate, assign, monitor and review the work of individuals engaged in supply chain related duties
* Making sure that Supply Chain department meet ISO requirements in order to enhance quality control
* Make Supply Chain department as a competitive edge between another companies in benchmark
* Share information with other departments to achieve company mission
* Innovate in Supply Chain activity in order to optimize company resources

**From FEB 2013 – March 2016 **

**Montajat’ Vet Pharmaceutical holding for FMCG (Veterinary, Feed additives, Chemical, agrochemical, fertilizers)**

**Dammam, Saudi Arabia**

**Import Manager, Deputy Supply Chain Manager**

* Manage Import Department from DIR up to Goods Arrival in stock
* Improve suppliers & Service provider data base and evaluate them based on assign criteria
* Set up with Purchasing staff international KPI’s
* Making sure that good available in warehouse in good price , good condition, on the time with reasonable price
* Coordinate with the suppliers to ensure deliveries on time.
* Review shipping documents from supplier to ensure that documents matching international terms & comply purchase order and customs regulation.
* Trace all permits, approval needed to release shipments.
* Following up with the shipping lines to trace all the imported cargoes and with the local transport company for the same but to the locally supplied materials.
* Coordinating with Procurement Process Division & Supporting services dept. in Riyadh to secure obtaining all required import licenses on time, as well expediting the process of pre -shipment analysis with the nominated independent lab.
* Having all imported cargoes ready for clearance in the suitable time.
* Following up the goods clearance Company/Office to expedite the clearance as soon as possible.
* Coordinating with Stores Dept. to receive the good immediately once arrive our stores.
* Matching the necessary document to ensure the order execution is as agreed and contracted.
* Expediting the payment with Finance Department.
* Managing & controlling all received containers in term of grace period, to avoid any demurrage or detention charges, under full coordination with clearance company / office, local transport company & stores
* Making sure that Procurement Process Division regarding any probable amendments on delivery terms & conditions, as well as supplier’s non-commitment on such terms & conditions.
* Making sure that Procurement Process Division & Material Planning & Stock Control Division to guarantee shipping on time, especially for strategic items.
* Settle all demurrage, excess or shortage delivery discrepancies, also custom demurrage, container detention, and non-palletized.
* Coordinating with Logistics & Order Processing Division to settle all pending discrepancies, in term of damages, excess or shortage.

**Energya Power and Telecom solutions Elsewedy Helal **

**October 2005 – Till Jan2013**

**Deputy Supply Chain Manager (2010 – Jan 2013)**

**Tasks & Responsibilities:**

* Manage Export & Import team and customer projects
* Analyzes prices proposals, and other data and information to determine reasonable prices
* Booking vessel with freight forwarders and Shipping lines. Plan the shipment and preparation of documents in accordance with the availability of vessel
* Searching for new local and foreign suppliers and looking for the first hand, service provider having better service, quality, prices and payment conditions.
* Ensure that all documents for purchase order comply with ISO requirements; all export documents are prepared, legalized.
* Identify new potential suppliers, freight forwarders companies and evaluate it to add it to service provider list.
* Purchases the highest quality merchandise at the lowest possible price in accurate time.
* Identifies and resolves potential Logistics or purchasing problems may be appear in shipment follows up to ensure timely and accurate product delivery.
* Researches and evaluates suppliers, service provider based on price, quality, selection, service, support, availability, reliability, production and distribution capabilities, and the supplier's reputation and history.

**Senior supply chain:**

**2007 to 2010**

* Follows-up purchase orders, imported/exported shipments procedures and documentations till finalize clearance goods from customs.
* Arrange for transfer of goods to reach final destination in the right time with minimum cost.
* Communicating with sales team, receiving customer orders, and confirming delivery dates.
* Driving supply plans for assigned commodities /orders.
* Using resources (people, material, support) effectively and efficiently.
* Making the arrangements of shipping and logistics matters including securing goods entrance up till the company's warehouse.

**Junior Purchasing, Logistics specialist:**

 **2005 to 2007**

* Receiving request for items needed
* Assign supplier and issuing purchase order
* Arrange for payment with financial department
* Handled the entire receiving bay, collection of materials from railways, airways, roadways, banks etc.
* Monitored the lodging and settlement of claims with carrier, supplier and underwriter on discrepancies.
* Constituted standing task forces for material collection, receipt in stores, clearing through inspection.
* Revising and allocating department invoices.

 **LANGUAGES:**

Arabic: Mother Tongue.

English: Very good.

Germany: Fair

**IT SKILLS:**

* Microsoft Windows 8/7/XP/ME/2000/98
* MS Office application ( Word, MS power point ,Outlook ,Excel )
* Good using Adobe Acrobat
* Photoshop
* PC Hardware & software
* Very Good practical knowledge on the Internet