

**NAZIYA**

Naziya369936@2freemail.com

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**PROFESSIONAL SUMMARY**

Focused analytical civil engineer with two years of experience. Excellent communicator accustomed to working in teams and individually. Successful at cost estimation and drafting.

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**WORK HISTORY**

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| **Junior engineer, Dream Touch Designers** **(06/14 – 08/16)** | * Inspected project sites to monitor progress and adherence to design specifications, safety protocols and state sanitation standards.
* Estimated quantities and cost of materials, equipment and labor to determine project feasibility.
* Analyzed survey reports, maps, blueprints and other topographical and geologic data to effectively plan projects.
* Visited project sites during construction to monitor progress and consult with contractors and on-site engineers.
* Drafted detailed dimensional drawings and design layouts.
* Planned and coordinated work requiring modification of standard engineering techniques, procedures and criteria.
* Served as onsite project representative to clients and crewmembers.
* Edited project reports, specifications, plans, construction schedules, environmental impact studies, permits and designs.
* Drove business growth with positive client relations and staff development.
* Verifying and checking of invoices and claims from suppliers, vendors & subcontractors and ensure that project expenditures are captured and properly recorded.
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**EDUCATIONAL QUALIFICATION**

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| **B. Tech,****Vidya Academy of Science & Technology, Civil engineering** **2010- 2014** | * 6.82 GPA
* Advanced AutoCad courses.
* Completed a project called structural designing analysis and estimation of a shopping complex. It was aimed to design the structural components of a shopping complex, analysis of the frames and finally estimation of whole structure.
* Presented a seminar paper about green walls and the various techniques for developing it.
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| **Plus two,****G.H.S.S Edappally,** **2008- 2010** | * 86 percentage of marks
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| **S.S.L.C,****St.Antonys H.S.S,** **Kochi 2008** | * 97 percentage of marks
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**SKILLS**

* Autodesk AutoCAD
* Bentley STAAD Pro.
* C++
* Microsoft Office
1. Construction site management
2. Cost estimates
3. Client relations
4. Residential planning

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**ADDITIONAL INFORMATION**

1. Intern at Cochin port trust for 5 days.
2. Intern at ULCCS for 5 days.
3. Industrial visits to many sites and dams, including Kochi metro.
4. Attended 2nd international conference EPSICON 2014.
5. Attended 3 day workshop on power communication M- Power

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**ACHIEVEMENTS**

* Central government of India Scholarship recipient.
* Paloli Mohammed committee Scholarship recipient.
* Kerala Wakf board scholarship recipient.

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**PERSONAL PROFILE**

* Date Of Birth : 16th Oct 1992
* ationality : Indian
* Religion : Islam
* Marital Status : Married
* Known Languages : English, Hindi and Malayalam
* Strengths : Optimist, Confident, Fast Learner, Leadership, Responsible, Adaptable
* Interests : Reading, Adventure, Travel

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**DECLARATION**

I hereby declare that the above statements are true and correct to the best of my knowledge and belief.

Place : Kochi Name: Naziya Hameed