**CURRICULUM VITAE**



NAME BETEAL

[Beteal.370059@2freemail.com](mailto:Beteal.370059@2freemail.com)

VISA STATUS: VIST VISA Duration, From 15-APR-2017 TO 13-JUN-2017

**Desired Setting SENIOR ACCOUNTANT**

**personal profile**

Date of Birt : 29 Sep 1989

Civil Status : Married

Gender : Female

Language : English

Nationality : Ethiopian *:*

**OBJECTIVES**

Seeking a suitable position in a dynamic and professional organization, where I can

utilize my knowledge, experience and skills to provide valuable contribution to ensure the company reaches its desired goals and objectives and ensuing my career growth.

**WORK EXPERIENCE**

* Sales & Customer service agent at Garad electronics & Samsung for 2 years as partime
* senior Accountant from March 9,2015 to February 28 2017 at Alemayehu H/mariyam constriction
* Junior Accountant from august 9 ,2013 to august 20,2014 at commercial Ventures wood craft

Duties and responsibilities

* deal directly with customer either by telephone, electronically or face to face
* respond promptly to customer inquiries
* handle and resolve customer complaints
* obtain and evaluate all relevant information to handle product and service inquiries
* provide information
* perform customer verifications
* Operate all accounting matters

Educational Background

* Diploma in Accounting from Alpha university collage, Ethiopia
* Diploma in preparation from LM International Hotel & Tourism Institute
* High school certificate

**BETEAL**