# RASOOL

Division manager

Muscat, Sultanate of Oman

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Summary

A commercially aware and financially astute manager who has a successful track record of delivering results by engaging in every aspect of the production process. Myself excellent communicator, has excellent leadership skills and possesses the ability to develop others to achieve their full potential. I have knowledge, skill, and ability to coordinate production activities. During my career I have specifically worked on the production, design and purchasing of granules and chemical components and I have decisive and committed individual who knows how to operate in a high speed automated production environment. Right now am looking to join a growing and innovative company that will offer genuine career opportunities.

academic qualifications

Sep 2008- July 2010 Master of Science in Automotive Engineering,

Coventry University, UK

Sep 2004-July 2008 Bachelor of Mechanical Engineering,

Jawaharlal Nehru Technological University, India.

Professional Experience

In 2011, started the career with manufacturing industry and took hands on experience on various products like SBR granules, rubber tiles.  
I was instrumental and was one of the core members in establishing rubber tiles industries in Oman. Developed and headed Muscat rubber products, first industry in the region to offer Oman manufactured rubber tiles.

**Roles & Responsibilities:**

Responsible for increasing productivity, quality performance and yield through the application of lean manufacturing processes and continuous improvement. Also incharge of controlling the production processes and leading a dedicated assembly production team.

* Using mathematical calculations to determine manufacturing processes, capacity and manpower requirements.
* Estimating the amount of raw materials it will take to meet production goals.
* Making sure that there is no over stocking nor under stocking of inventories.
* Initiating corrective actions.
* Organizing the routine cleaning, oiling, maintenance and replacement of machines, production equipment and spare parts.
* Producing up to date management information and charts.
* Expressing the views and concerns of the manufacturing department at company-wide meetings.
* Monitoring employees whilst they work to ensure they are meeting their performance requirements.
* Reviewing production orders for accuracy.
* Purchasing new equipment and machinery.
* Checking all reports prepared by production supervisors for accuracy and completeness.
* Establishing work schedules for the employees.
* Comparing actual production plans with real life results and then investigating any discrepancies.
* Planning the capacity for both short and long term's production.
* Deciding on the type of technology, machines and material handling system to be used in the production process.
* Hiring temporary staff to assist with busy periods.
* Monitoring the amount of authorized overtime employees are allowed.
* Designing modifications to the production process.
* Using break-even analysis for capacity planning.

professional skills

Comprehensive problem solving abilities, good communication skill, Ability to deal with people diplomatically, willingness to learn, Team facilitator.

* Exceptionally [good communication skills](http://www.bestsampleresume.com/sample-marketing-resume/marketing-executive-resume.html) both verbally and written with the great organizational and management skills.
* Experience of more than 4 years in the field of operations in manufacturing industry.
* Excellent knowledge of current technology and latest upcoming products.
* Very energetic, organized and have well public relationship knowledge.
* Great ability to deal with the clients queries, problems or complaints.
* Strong resolving power with the leader ship and team player qualities.
* Experienced in preparing attractive presentations.

Computer skills

Windows family, Microsoft office automation word, Excel, PowerPoint, Etc.

key competencies

* Understands customer needs.
* Communicates effectively.
* Understands the organizations financial performance.
* Motivates the team.
* Tracks and measures staff performance.
* Maximizes staff utilization.
* Creates a positive learning environment.
* Problem analysis and problem-solving
* Persuasive, motivational, and persistent.

Area of expertise

* Raw material handling
* Shift planning
* Reducing waste

Additional Information

**Personal Information:**

Name : Rasool

Date of Birth : 08th june 1986

Nationality : Indian

Religion : Islam

Proficiency of Languages : English, Hindi, Urdu & Telugu.

**Passport details:**

Place of issue : Muscat,Oman

Date of issue : 17/12/2013

Date of expiry : 16/12/2023

declaration

I hereby declare that all the details furnished above are true to the best of my knowledge and belief

**Rasool**