| MICHAEL |
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| Al Nahda Sharjah, UAEVisa Status: Tourist |

michael.370216@2freemail.com

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| Personal Statement | An adaptable employee seeking an opportunity for AutoCAD Operator/Draftsman position which will utilize my skills in 2D drafting and GIS developed through extensive projects and demanding work place. |
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| Work Experience | **February 1 – July 1, 2016 / October 24, 2016 – January 24, 2017****AutoCAD Operator / Junior Designer****Ericsson Telecommunications Inc.****Ortigas Pasig City, Philippines*** Design underground and aerial permit drawing for fiber optic connection.
* Survey and identify underground utilities for proposing fiber optic cable underground path.
* Measure the distance of existing utilities to the proposed path.
* Apply company drawing standards including layers, legends, title blocks etc.
* Digitize map of the working area as realistic as possible.
* Apply GIS location in AutoCAD.
* Locate pole location and include the pole height attachments in the drawing for aerial cabling proposal.
* Apply standards in aerial cabling.
* Design underground construction drawing.
* Properly identify the process and materials to be used.
* Manage 20 to 50 drawing files and layouts for easy updating.
* Create/edit dynamic blocks.
* Work with different drawing scales.
* Convert KML and SHP file into cad file.

**March 24, 2014 – April 24, 2015** **Data Entry / Office Assistant / Front Desk****Provincial Administrators Office, Malolos Bulacan, Philippines*** Indigent and Academic Scholarship Processing.
* Encode scholarship candidate’s files in Excel.
* Manage 2000 to 3000 candidate’s personal files.
* Make sure that the candidates met the requirements.
* Make a short list of passers according to their examination grades.
* Receive and make a call to clients when needed.
* Receive walk in clients and fill them with information they needed.
* Assist with any other office works as instructed.
* Keep files up to date.
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| Education | **May 28 – June 11, 2015****Technical Education and Skills Development Authority (TESDA)****Technical Drafting NCII /AutoCAD** **Malolos Bulacan, Philippines*** Draft Architectural, mechanical, structural, electrical, plumbing-sanitary Layout and details.

**B.S. Computer Science****LaConsolacion University of the Philippines****2013 – 2014 Last School Year Attended*** Undergraduate

**Urbiztondo National High School - 2007*** High School Graduate
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| Skills  | **Skills:** * 2D and 3D Autodesk AutoCAD 2016
* Autodesk Design Review
* ArcGIS, ArcMap
* Google Earth
* Microsoft Office (Word, PowerPoint, Excel)
* Computer hardware/software
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