**CURRICUALAM VITAE**



**RAHEEM**



**E-mail:** raheem.370284@2freemail.com



***OBJECTIVE***

***PROFESSIONAL EXPERIENCE***

***EDUCATION***

***To build a career in a progressive organization, where I can effectively utilize the knowledge and experience gained in order to emerge as a competent Safety professional and to demonstrate the acquired skills in professional way and thereby gain recognition and contribute to the growth of the organization.***

***Started working with Sheikh Khalifa Specialty Hospital –Ras Al Khaimah as Fire & Safety Officer From Dec-2014 to Continue.***

* *Worked with the Safety team in implementing the Safety requirements of the Organization including preparations & achieving the JCIA Accreditation.*

***Eight years experienced as Operations Supervisor/HSE Officer with G4S Securicor LLC UAE from Nov-2006 To Nov-2014***

* *Provided the services as the Operations supervisor on behalf of G4S in dealing with client as per contractual requirements.*
* *Visited the company sites and trained the staff about firefighting and emergency response actions.*
* *Educated the staff about dealing with different emergencies and rescue and evacuation procedure.*

***One year experienced as HSE Officer in SHV Energy Pakistan (Pvt) Ltd. Pakistan From 2005 To 2006.***

* *Conducted site safety inspections to ensure the compliance of HSE policies and procedures.*
* *Monitor the daily activities at the site and conducted safety awareness trainings for all staff members at the site.*
* *Recognized for providing Best Safety Solutions at workplace.*

***Eight Years experienced as Soldier in Pakistan Army From 1997 to 2005.***

* *Work as a part of the team to accomplish all assigned tasks.*
* *Maintain and comply with the all job related assignments.*
* *Attended all internal meeting and comply accordingly.*
* *Obtain an exemplary service certificate.*
* ***NEBOSH International General Certificate***
* ***BS OHSAS 18001-Introductory & Internal Auditor Course***
* ***Basic CPR and First Aid Training.***
* ***Quality Improvement Methodology training.***
* ***Graduation from Allama Iqbal Open University, Islamabad Pakistan, year 2007.***

***COMPUTER***

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|  | ***MS-Office, Windows*** |  |
| ***EXPERTISE*** |  |
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***MAIN DUTIES AND RESPONSIBILITIES***

* *Preparation of the HSE Documents such as HSE Policy, HSE Procedures Manual, Project HSE Plans, HSE Formats, HSE Audit Questionnaire, HSE Inspection Checklist, etc.*
* *Conduct Risk Assessment for all Organizational Activities.*
* *Conduct weekly/monthly HSE meeting and participate in the*

*Client’s/Consultant’s HSE Meeting.*

* *Assist the investigation team of accidents, incidents, near misses and advice the management and other employees on learning points.*
* *Conduct periodical inspection of vehicles, equipment, tools & firefighting facilities, etc.*
* *Monitor the action points at the work site and render necessary guidance to Engineers / Supervisors / Workers during the site inspection.*
* *Plan and conduct HSE induction training for all new entrants, and other In-house HSE training programs on the need basis.*
* *Maintain and update all HSE reports and records.*
* *Issue safety highlights and flashes and prepare HSE statistics (monthly and yearly wise).*
* *Advice the line management personnel in displaying the relevant cautionary instructions, signs, and symbols in the prominent places*
* *Prepare the emergency response procedures suitable to the various activities of the Company and the surrounding areas.*
* *Conducting HSE inspections.*
* *Maintain and comply with the company safety policies and procedures.*
* *Conduct safety meeting with supervisory staff and sub-contractors.*
* *Coordinating with client and consult for audit.*
* *Co-ordinates HSE activity with sub contractor to ensure complains with company objectives, policies and procedures.*
* *Provides safety induction/orientation for new employees.*
* *Provide effective trainings.*
* *Coordinating for conducting Tool Box Talks.*
* *Selection and issue of PPEs and to decide special purpose PPEs.*
* *To ensure company HSE policy, plan is managed strictly in accordance with local and international standards.*
* *To provide information to managers on request and to compile reports as required.*
* *Provides recommendations for any critical activities to management, supervisors with proper risk control systems.*
* *Design and planning for managing of fire prevention and protection systems according to the site requirements and locating fire extinguishers accordingly.*
* *Co-ordinates HSE emergency response activities with Mock drills and accident, incident, near miss investigations and ensuring to resolve emergencies and chances of repetitions.*
* *Ensuring that the organization follows EHS measures with respect to the local regulations.*

***LANGUAGES***

***KNOWN***

***DRIVING***

***LICENSE***

***DETAILS***

***STRENGTHS & COMPETENCY***

***PERSONAL PROFILE***

* *English, Arabic, Urdu, Hindko, Punjabi,*



* *UNITED ARAB EMIRATES DRIVING LICENSE.*
* *PAKISTAN DRIVING LICENSE.*
* *Effective Communication & Negotiation Skills.*
* *Adapt to changes & Pressures.*
* *Confident, Fast learner & Self Motivative*
* *Work effectively with diverse group of people.*
* *Hard worker*
* *Team Worker*

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| *Date of birth* | *:* | *04 /08 /1980* |
| *Place of birth* | *:* | *Pakistan* |
| *Marital status* | *:* | *Married* |
| *Gender* | *:* | *Male* |
| *Nationality* | *:* | *Pakistani* |
| *Place of Issue* | *:* | *Haripur, Pakitan* |
| *Visa Status* | *:* | *Employment.* |

***DECLARATION*** *I solemnly declare that the above furnished information’s are true and*

*correct to the best of my knowledge and belief.*

*RAHEEM*