## F:\1.jpg NINGSHICHON

## NINGSHICHON.370400@2freemail.com

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 **CAREER OBJECTIVE**:

To obtain a challenging position in a reputable organization with opportunities for professional and personal growth and learn new skills, where I can fully utilize skills and experience to contribute to company's progress and development.

 **SKILLS:**

* Strong communication and interpersonal skills.
* Excellent knowledge of retail industry.
* Able to remain calm and professional in difficult situations
* Competent in managing responsibilities
* Self motivated and a fast learner
* Positive attitude with strategic planning skills
* Basic IT skills
* Dependable team leader

**WORK EXPERIENCE:**

**Company:** Al Shaya (Starbucks Coffee) Dubai,

 **Period:** 1st June 2014 till date

 **Position:** Shift Supervisor

**JOB PROFILE:**

* Maintain the cleanliness and sanitation standards
* Responsible for the safty and proper storage of storage of product
* Assist to customer queries and attend to their orders
* Schedule working hours of staff and rotation of shifts
* Training of new staff regarding their work and responsibilities
* Control the overall cash flow on daily and monthly basis
* Regularly arrange the display of the products and do inventory

**AWARD RECIEVED:**

Certified coffee master 2015

Certified Barista Trainer 2014

Certified Food specialist 2014

Certified PIC 2015

**Company:** **FOREVER NEW**, Bangalore

 **Position:** Fashion Consultant

 **JOB PROFILE:**

* Updating clients with latest seasonal wardrobe collection
* Selling and promoting the merchandise
* Monitoring Inventory
* Protecting Company Assets.
* Dealing with any queries or complaints
* Making sure sales targets are met
* Taking feedback from customers

  **Company: ANOKHI,** Bangalore India

 **Period:** January 2011 to February 2012

 **Position**: Sales Executive

 **JOB PROFILE:**

* Greet customers and determined their needs and wants.
* Assisting shoppers to find the goods and products they are looking for.
* Updating customers with latest trends and guidance on product selection
* Up selling/ Cross selling wherever possible and meet store target.
* Answer customer queries and concern of the customers
* Maintained sales record for inventory control.
* Participate in store operation including merchandising, display and maintenance
* Reporting discrepancies and problems to the Manager
* Keeping the store clean and tidy
* Taking feedback from customers

 **EDUCATIIONAL QUALIFICATION**

 II PUC (All India Board)

 **PERSONAL DETAILS:**

Date of birth: 27th April 1992

 Gender: Female

 Marital status: Single

 Nationally: Indian

 Languages known: English, Hindi & Manipuri

 Hobbies: Gardening, Hiking and Yoga

 **I AM**

Young, Energetic, Enthusiastic, Reliable, quick to learn and Committed Individual.

**AIMING AT**

A challenging assignment in the Customer Relation, which exploits my **SPIRIT FOR EXCELLENCE**

 NINGSHICHON