Ayman

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#  Summary

* **11+** years of Accounting, Assurance & Consulting Services experience.
* Certified Internal Auditor CIA & member of the Institute of Internal Auditors IIA.
* Certified Internal Controls Auditor CICA & member of the Institute of Internal Controls IIC.
* Conducted annual risk assessments & prepared audit plans based on the results.
* Developed & maintained risk based audit plan based on evaluating controls environment.
* Evaluated key risk areas to define audit scope, objectives & audit approach from planning to execution of audit engagements, including communicating audit results to management.
* Developed & implemented risk-based audit strategy in accordance with the standards of the professional practice of internal auditing IPPF, guidelines & best practices.
* Lead, plan, & performed financial, operational & compliance audits & improved internal controls & risk mitigation efficiency by presenting valuable audit findings & reported findings along with recommendations to management & BOD for improvements of governance, risk management, controls & operations.
* Communicated emerging issues, potential risks & audit results to key stakeholders & conducted special assignments as directed by audit senior management & BOD.
* Detected major fraud cases with exposure of more than **$10 million.**
* Maintained a thorough understanding of business processes, auditing standards & related risk & controls frameworks. Fostered & maintained relationships with clients to facilitate audit execution. Initiated discussions with clients for further understanding of business unit & identified potential areas of audit impact.

#  Skills

* Risk based audit planning, Risk Assessment & Risk Management Assurance, SOX, COBIT, COSO, ISO31000, ISO27001, IPPF, Governance, Risk Management & Compliance (GRC) system, ERM, ERP, BCM & Quality Standards.
* Governance, Risk management, Internal Controls & Compliance Assessment, Improvement & Follow up review.
* Fraud Auditing (Detection, Prevention & Investigation), Special Project Management, Confidentiality & Adaptability.
* Auditing compliance with laws & regulations & regulatory bodies’ requirements, progress reporting, FCPA & AML.
* Information technology, MS Office, Quick Books, SPSS, Data Mining & Analytics, GRC system, LSS-SIPOC & CFM.
* Sound Judgment, Critical thinking, Global Mindset, Attention to Details, Professional Skepticism & Discretion.
* Business Management, Economic Evaluations, Service Orientation, Decision Making & Problem Solving.
* Team Development, Relationships Building, Partnering, Integrity, Diversity, Persuasiveness, Assertiveness.
* Natural inquisitiveness, Negotiating Skills, Communication, Leadership, Proactivity & Strong Influence.
* Audit Reporting & Writing Skills, SWOT Analysis, Variance Analysis, Financial Analysis & Feasibility Studies
* Change Management & Innovations, Business Analysis, Business Development, English (Fluent) & Arabic (Native).

 **Certification: Certified Internal Auditor CIA by the Institute of Internal Auditors IIA (USA)**

 **Certified Internal Controls Auditor CICA by the Institute of Internal Controls IIC (USA)**

 **Education**

* Anti-Money laundering course. /Avoiding bribery & Corruption course. / Code of Conduct Course. 2013 Information Security Course. / Understanding Records & Information Management Course. 2013
* Certified Public Accountant course 2009
* Accounting & Auditing Practices Course. 2007
* B.A degree in accounting, economic & administration sciences. Applied science Private University. 2006
* Auditing Practices Course. 2005

#  Experience

 **Audit Manager**

 **Al Sharid Auditing & Management Consultancy, UAE Apr 2017- present**

* Managing the Internal Audit activity for group of companies with size of business of more than **AED 5 billion**.
* Communicating with Audit Committee to highlight the status of reported high risk areas, corrective actions & follow up plans.
* Dealing with prospective clients to develop engagements based on their unique needs and nature of operations.
* Developing risk based audit plans, audit scopes, audit programs, supervising fieldwork, verifying findings support & reporting final results to senior management & Audit Committee with focus on root causes of weaknesses and deficiencies along with finding feasible corrective actions that adds value & improve operations.

**Internal Audit Consulting Manager**

 **FL/SE, Jordan Oct 2013 – Apr 2017**

* Involved in setting IA dept., Developing IA Charter, Methodology, Policies, Procedures, Budgets & reporting lines.
* Detected major fraud cases with exposure of more than **$10 million** & identified the root causes of deficiencies.
* Advised owners on business expansion & economic evaluation for projects/ new ventures valued at over **$5 million.**
* Involved in establishing ERM, ERM strategy for Board approval, maintained & developed ERM framework, coordinated ERM activities & supported the development of internal Controls & reporting systems.
* Added value & enabled organizations achieve their objectives through efficient & effective Audit procedures.
* Improved the risk assessment, risk management & internal control processes based on COSO frameworks.
* Planned, led & formulated risk based Audit plan & review process for varied business functions with a focus on risk assessment, business process controls, & compliance with applicable laws & COSO frameworks.
* Recommended improvements & collaborated with other Assurance Service Providers & Regulatory Bodies.
* Identified emerging risks & planned engagements to monitor & control those risks. Supervised fieldwork, work papers preparation & reviewed audit findings to support conclusions & followed up on corrective actions.
* Assessed & Improved corporate governance, risk management & control frameworks & contributed to process improvement, resource allocation optimization; operations efficiency & policy & procedure documentation.
* Conducted internal control training to employees including instructions about organization objectives, standards, policies, procedures, performance measurement & feedback.
* Used efficient & effective audit procedures to obtain sufficient, reliable, relevant & useful information to add value & achieve the firm objectives & communicated strengths & weaknesses to client & developed effective solutions.
* Fostered partnership with business management using participative audit approach & management involvement.

 **Country Internal Auditor**

 **MetLife Alico, Jordan Sep 2012 - Oct 2013**

* Undertook full responsibility of the Country IA function with reporting to head office; vastly contributed in Change management & restructuring process.
* Guided senior management in establishing controls & fully reformatting the financial documentation process; developed monitoring mechanism for field operations; served as a project leader on standard audits, large-scale project & conducted complex audits independently.
* Reviewed business processes & financial practices enterprise-wide to ensure the use of best practices, accuracy,

Procedural efficiency & reported audit findings to business managers with recommendations for improvements & reported to senior management on larger-scale audit assignments.

* Provided technical expertise & advice in planning, executing & reporting major audit study, assisted audit management in communicating findings to business clients; consulted clients in developing action plans to resolve control issues or risks & participated as a consultant in implementing changes as needed.

 **Senior Internal Auditor**

 **Imaar Aljanoub Company General Contracting, Saudi Arabia Aug 2008 - Sep 2012**

* Performed feasibility study & business analysis for new projects & business acquisition decision with the value of more than **60 million SAR**, based on owner request.
* Developed risk based internal audit plans, identified & assessed financial & operational risks in business areas.
* Assessed the effectiveness of the control environment & managed construction contracts audits & compliance.
* Managed engagement fieldwork, including: Interviews, Data collection & Analysis & Work Paper documentation.
* Made recommendations for improvements & helped reduce monthly costs by **100K SAR.**
* Prepared internal audit reports & presented engagement findings to management at the end of each assignment.
* Managed the oversight & implementations of corrective actions plans along with follow up reviews & analysis.

 **Export Financial Controller**

 **Nabil Company for Food products, Jordan Jul 2007 - Aug 2008**

* Oversaw export dept. accounts, ledger, & reporting systems ensuring compliance with standards & regulatory requirements & guided financial decisions by establishing, monitoring, & enforcing policies & procedures.
* Safeguarded assets & analyzed inventory control by establishing, monitoring, & enforcing controls.
* Prepared budgets & financial statements by collecting, analyzing & consolidating financial data with planning.
* Achieved budget objectives by scheduling expenditures, analyzing variances & suggesting corrective actions.
* Delivered special reporting by collecting, analyzing, & summarizing information & trends & assessed compliance with industry laws, regulations & local legal requirements & advised management on needed actions.

 **Senior Accountant**

 **Avis (Rent a Car), Jordan Jan 2007 - Jul 2007**

* Reported to the Finance Manager; supervised the accounting department; handled accounts payable, calculated revenues & reviewed expenses, organized payments & wrote cheques.

 **Cost Controller & General Cashier**

 **Company of Gravity Athletic Investments, Jordan Sep 2006 - Jan 2007**

* Managed restaurant accounts, filed participation fees & supervised deposit operations.
* Computed raw material costs & waste ratio; approved vendor’s offers, & priced foods & beverages.