**CURRICULUM VITAE**

***PERSONAL INFORMATION***

***Name : AGWE***

***E Mail :*** ***agwe.370865@2freemail.com***

***Position applying for: SAFETY OFFICER***

 ***SUMMARY:***

***A dynamic, and interactive Occupational Health and Safety officer, expertise in observing workplace activities, verifying required safety documents and checking for potential safety issues. Remaining versed with local and international safety standards. Diligent in enforcing regulations and responding to workplace safety concerns expressed by workers. Holder of NEBOSH INTERNATINAL GENERAL CERTIFICATE (IGC). Completed the U. A. E Regulatory Requirements and Internal Auditor on Environmental Management System (E .M .S).***

**PERSONAL SKILLS:**

* *Goal oriented and self-motivated.*
* *Well verse with safety procedure.*
* *Expertise in maintaining all safety measures and norms effectively.*
* *Use effective strategies to minimize risk in the workplace.*
* *Honest, hardworking, and committed*

***WORK EXPERIENCE:***

***AL HILAL MOHD CONTRACTING – DUBAI. U.A.E (2017)***

***JOB ROLE: SAFETY OFFICER***

***RESPONSIBILITIES:***

* *Carry out risk assessment and enforce preventive measures for accident and incidents within the workplace.*
* *Advise and instruct on various safety related issues like the use of machinery and protection from noise and other hazards.*
* *Conduct and organize safety training for employees and other executive*
* *Inspect the workplace and personnel to identify issues or non conformity with the standards and legislation.*
* *Intervene to stop unsafe acts or processes that seem dangerous or unhealthy.*
* *Investigate record and report incidents to determine causes and handle workers compensation claims.*
* *Report incidents and provide statistics to the upper management.*

 ***SUBWAY RESTAURANT – MOORA FOODS BRANCH***

***DUBAI – U. A. E (2013 – 2016)***

***Job Role: SUPERVISOR***

***RESPONSIBILITIES:***

* *Set staff schedule and monitor staff performance.*
* *Attending all meetings, seminars, and other business functions as mandated by the Company.*
* *Control inventory, monitor sales, deliveries, procedures and prices.*
* *Regularly inspecting equipment inside and outside the store, to ensure they are in proper working order and good condition and reports any defects to the manager.*
* *Ensuring adherence to Subway compliance standards, with particular focus on those standards relating to food safety.*
* *Negotiate arrangement with suppliers for food items and other materials.*

***sAINT AGNES PRIMARY AND SECONDARY SCHOOL, BAMENDA CAMEROON (2012 – 2013)***

***ROLE: TEACHER***

***RESPONSIBILITIES:***

* *Preparing lessen plans, teaching classes, and evaluating students progress.*
* *Encouraging students and act as teacher-advisor for students.*
* *Maintaining discipline in the class room.*
* *Running extracurricular activities such as sports, and club activities.*
* *Communicating with parents about student’s progress.*
* *Developing and maintaining good relationship with the students, their parents and other colleagues.*

***LANGUAGE PROFICIENCY:***

*Can speak and write English and French excellently.*

***EDUCATIONAL QUALIFICATION***

***2017 : NEBOSH INTERNATIONAL GENERAL CERTIFICATE (IGC)- SPEED WAY SATETY TRAINING CENTRE – DUBAI.***

***2012: B.Sc in Biology – University of Buea.***

*2009: G C E Advanced Level, Government Bilingual High School (G B H S )- Mbengwi.*

***HOBBIES:***

 *-Loves sport, especially football.*

 *-Reading novels and newspapers*