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| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Warik**C:\Users\Warik\Pictures\ladda ned (2).jpg  [**Warik.370902@2freemail.com**](mailto:Warik.370902@2freemail.com)   |  |  | | --- | --- | |  |  |  |  | | --- | |  | | | | | [**OBJECTIVE**](file:///C:\Documents%20and%20Settings\Application%20Data\ashayadav\Local%20Settings\Temporary%20Internet%20Files\Content.IE5\Local%20Settings\Temp\resume.htm#obj_sectiontitle_#obj_sectiontitle_) | Seeking a suitable position to utilize my skills and abilities in the Industry, a job where growth prospects are unlimited and individuality is recognized by work, and to achieve professional satisfaction by meeting higher responsibilities and involving in competent work area. |  | | [**PERSONAL**](file:///C:\Documents%20and%20Settings\Application%20Data\ashayadav\Local%20Settings\Temporary%20Internet%20Files\Content.IE5\Local%20Settings\Temp\resume.htm#per_sectiontitle_#per_sectiontitle_)  **PERSONAL SKILLS** | [Self-motivated person with confident approach and can prove to be a good team player with strong analytical & problem solving skills. Good communication skills to utilize my abilities to meet challenging targets with demanding objectives and to apply knowledge to fullest of my abilities. Can manage and motivate human resources effectively](file:///C:\Documents%20and%20Settings\Application%20Data\ashayadav\Local%20Settings\Temporary%20Internet%20Files\Content.IE5\Local%20Settings\Temp\resume.htm#per_details_#per_details_).   * new methods Self starter and ability to adopt * Leadership qualities * Pleasing personality * Good presentation skills * Team player * Enthusiastic on taking new challenges * Meeting deadline for all given assignments. |  | | [**EDUCATIONAL QUALIFICATION**](file:///C:\Documents%20and%20Settings\Application%20Data\ashayadav\Local%20Settings\Temporary%20Internet%20Files\Content.IE5\Local%20Settings\Temp\resume.htm#edu_sectiontitle_#edu_sectiontitle_) | * 2015-2015 AMU contact interpreter education by Tolkpedagogerna in Uppsala.   2000-2004 Master degree in Middle East studies from Uppsala University.  1998-2000 X-ray and Radiology program from Health College in Jönköping. (Completed 1 out of 3 years)  1997-1998 Komvux in Växjö, (Studied upgrading courses)   * 1994-1997 Teknikum Higher secondary education in Växjö |  | | **DESIGNATION &**[**WORK EXPERIENCE**](file:///C:\Documents%20and%20Settings\Application%20Data\ashayadav\Local%20Settings\Temporary%20Internet%20Files\Content.IE5\Local%20Settings\Temp\resume.htm#emp_sectiontitle_#emp_sectiontitle_) | * August2016–June 2017 **Assistant teacher**- Kunskaps school Norra – Uppsala. * September 2015 – June 2016 – **Resource Teachers** –   Magdalenas Office service AB – Uppsala.   * September 2015 registered contact interpreter in several   Companies and work as an interpreter.   * September 2011- 30 September 2012 –**Pupil assistance**– Lundellska school in Uppsala. * March–June 2007- administrator – Syrian embassy – Stockholm, Sweden. Appointed as Admin. Assistant. Work includes managing translation documents, typing reports, general administration and filing * January - February 2005 presiding officer- IOM - Iraqi election - Sweden * Aug-Dec 2003 internship- Swedish embassy - Rabat / Morocco. |  | | **COMPUTER PROFICIENCY :** | * Operate on different platforms (WINDOWS 98, WINDOWS XP, WINDOWS VISTA) * MS WORD (2000,2003,2007) * MS EXCEL (2000,2003,2007) * MS POWERPOINT (2000,2003,2007) |  | | **ORGANIZATIONAL ABILITIES**  **PERSONAL DETAILS**  **PERSONAL INTERESTS** | * confidently and assist better team relationship. * Strong attention to detail and ability to help others improve their performnace. * Excellent communication skills, able to put views across   Date Of Birth :9 OCT 1975  Languages Known: English, Arabic, Farsi, Swedish  Nationality: Swedish  Reading, drawing, sport, movies, music. |  | |  |  |  | |  |  |  | |  |  |  | |