**CURRICULUM VITAE**



**SREEJA**

[**SREEJA.370976@2freemail.com**](mailto:SREEJA.370976@2freemail.com)

**APPLICATION FOR THE POST OF STAFF NURSE IN GENERAL MEDICAL-SURGICAL DEPARTMENT / CLINICAL INSTRUCTOR**

**OBJECTIVE**

A position as a Licensed Practical Nurse in a Health Care facility where I can utilize my nursing education and training, as well as my interpersonal skills to provide the highest level of medical care.

**PERSONAL DETAILS**

Gender : Female

Date of Birth : January 12, 1989

Nationality : Indian

Marital Status : Single

**HIGHLIGHTS : DHA passed and Dataflow completed**

1. **years of experience in nursing**

● **3 years experience in MOH (Saudi Arabia)**- Initially

worked as a staff nurse in general medical-surgical department and `then promoted me as a clinical instructor.

● **4 years experience in India**- Worked as a staff nurse in general medical-surgical department.

**Professional Qualification:**

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| **Qualification** | **Institute** | **Years** |
| B.Sc. Nursing | SRM College of Nursing | 2006-2010 |

**PROFESSIONAL EXPERIENCE**

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| **Period** | **Institution** | **Designation** | **Nature of Work** |
| 5th Aug 2013 to  2nd July 2016 | Tayma General Hospital,  Ministry of Health, KSA | Staff Nurse/  Clinical Instructor | Staff Nurse/  Clinical Instructor |
| 26th July2016 to 26th June 2017 | BGHUD Institute  Mavelikara, Kerala | NCLEX-RN, DHA, HAAD,MOH Trainer | International Nursing Licence Exam Educator |
| 15th Nov 2011 to  26th July 2013 | Indraprastha Apollo Hospital, Delhi | Staff Nurse | Cardiac, oncology, medical & Surgical Ward |
| 11th Oct 2010 to  31st Oct 2011 | AG Hospital , Tambaram, Tamilnadu | Staff Nurse | Medical & Surgical Ward |

**Range of the Hospital**

* Tayma General Hospital, Ministry of Health, Kingdom of Saudi Arabia

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| * Indraprastha Apollo Hospital is a 750 bedded multi-speciality (JCI Accredited & ISO 9000: 2000) hospital with all advance equipments. Our hospital has a multi organ transplant unit, Laboratory and X-ray and also providing accommodation for staffs. It has got operation theatre, ICU, CCU, IPCU, Dialysis, NICU, Paediatric Ward, Gynae Ward, Labour Room, Medical Surgical, Orthopaedic Ward, OPD, Emergency Unit, and community Health department and Cardiac Hospital. It has got modern facilities like Ultra Sound, Endoscopy X-ray, Echo, TMT, Audiometry etc.a |

**DUTIES AND RESPONSIBILITIES**

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|  | ● Care of serious and unconscious patients |
|  | ● Monitoring vital signs and ward management |
|  | ● Provide of the physical, physiological, social & spiritual needs of the patient |
|  | ● Protect the patient from infection & accident |
|  | ● Prepare the patient the patient & arrange the necessary equipments for procedure |
|  | ●Independently carrying out nursing procedures like- Urinary Catheterization, Nasogastric feeding, administration of nurses record. |
|  | ● Monitoring ECG, O2 saturation, Bowel and bladder wash, observing and informing any changes |
|  | ● Maintain a good professional relationship with patients’ relatives as well as informing them of any changes in patients’ condition. |
|  | ● Care of patients with gynae |
|  | ● Care of pre and post operative patients |
|  | ● Assessing physiological needs |
|  | ● Plan and give standard nursing care to the patient |
|  | ● Provide physical and psychological support to the patient and family |
|  | ● Assisting for various procedures |
|  | ● Maintaining the records and reports |

**Special Skills**

Well computer knowledge.(MS Word, MS Excel, PPT, Web Design)

**LANGUAGES KNOWN AS:**

English, Arabic, Hindi, Malayalam, Tamil

**HOBBIES**

Playing Guitar

**DECLARATION**

I hereby declare that the above mentioned information are true and correct to the best of my knowledge and belief.