

***Saud***

***Saud.371031@2freemail.com***



**QUICK PROFILE**

10 years + Experience in Retail Management, Sales & Customer Service. Currently working as a Sales executive with **Damas International Jewellery** since 39 months. I am confidently able to implement my best of the knowledge and experience in Product Sales, Customer service & Relationship Management. I have the positive vision of Honesty, Sincerity& Gradual growth in Sales with personal development. I believe, this can escalate any company’s esteem, retain customer’s relation & help in getting more business relationship.



**Employment Summary**

**Damas International Jewellery** **(July 2013 - till Present)**

**Designation: Sales Executive**

Responsibilities:

* Compiling and maintaining a list of prospective for customers Presentation to use as sale leads
* Meeting and exceeding sales goals
* Communicating with customers
* Merchandising or rotating products according to company’s guidelines
* Displaying and demonstrating products & emphasizing salable features
* Attending meetings at corporate headquarters for reporting & understanding business strategies
* Attending Sales/Trade seminars
* Working as a best team player to exceed the product sales

**2] Baby Shop [Land Mark Group]** **(Dec 2011 –Dec 2012)**

**Designation: Asst Store Manager**

Responsibilities:

* Store Planning & Staff scheduling
* Budget Planning to Exceed & meet daily Targets
* Customer service & Complain handling
* Staff Training & Analyzing floor performances
* Maintain Staff grooming & product merchandizing
* Maintain floor standards
* Monitoring stock and preparing inventory

**3] New Lancer Company (India, Mumbai)** **(May 2010 – Oct 2011)**

**Designation: Trainer @ NIKE**

Responsibilities:

* Stock Handling
* Visual Merchandising
* Staff Training & Roster Scheduling
* Drafting Reports for Sales & Closing Stock

**4] Popley & Sons Jewellers (India, Mumbai)**

Designation: Customer Sales Executive

**(Jan 2009 – Feb 2010)**

**5] PEPE Jeans London (India, Mumbai)**

Designation: Store Manager

**(July 2006 – Nov 2008)**

**6] Tommy Hilfiger (India, Mumbai)**

Designation: Counter Sales Staff

**(July 2005- May 2006)**

**7] Al-Samim Trading (India, Mumbai)**

Designation: Supervisor

**(May 2003- May 2005 )**

**Educational Qualification.**

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| --- | --- | --- | --- |
| **Examination** | **Year of Passing** | **Institute/College** | **% Secured** |
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| T.Y Bcom | March 2004 | Mumbai university | 66.60 |
|  |  |  |  |
| H.S.C | Mar 2001 | Mumbai university | 56.66 |
|  |  |  |  |
| S.S.C | Mar 1999 | Mumbai University | 57.03 |
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COMPUTER SKILLS

* MS window
* MS office
* Internet
* Shopper Packages .

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REFERENCES

Can be furnished immediately upon request.