**RAVEESH.371054@2freemail.com **

**CURRICULAM VITAE**

**RAVEESH**

**CAREER OBJECTIVE :-**

 To be a part of a reputable company whereby I can utilize my knowledge skills and workexperience in customer service, maximize and through contributiondeveloping and ensuring the retail, based on the company’s standard.

**EDUCATIONAL BACKGROUND:-**

 (2001-2004) : Diploma in Electronics & Communication

 (1999-2001) : Higher Secondary

 (1999 March) : SSLC

(2007-2008) : Computerized office Management

(2016 May) : IOSH, NEBOSH, Risk Assessment, first aid

* **2017–Till date:-**

Company Name : Transguard Group LLC

 Abu Dhabi, UAE

Position : Custodian in Cash Service

**RESPONSIBILITIES:-**

* Providing good service to customer
* Recognize and monitor security issues
* Restricting un-authorized access.
* Dealing with customers
* Solving customer problems
* Escorting Team on pavement move
* Providing Valuable handling receipt
* Carrying cash from customer to cash management centre
* **2016 March – 2017 Feb:-**

Company Name : Abad Builders

 MG Road EKM , Kerala

Position : Safety Officer

**RESPONSIBILITIES:-**

* Conducting Hazard Identification and Risk Assessment and initiating advance action to prevent / losses owing to safety hazards through design modification /alternation etc.
* Preparation of Environmental aspects and impacts assessments.
* Assisting in preparation of Environmental management plan.
* Comply with the legal requirement with respect to H&S.
* Conducting Induction and Refresher Training session for new joiners including HSE management aspects including upkeep of equipment & onsite deployment of HSE precautions
* Maintaining health and safety related document.
* Creating and development health and safety policy by taking the employer confidence.
* Health and safety planning.
* Creating and promoting health and safety culture.
* Conducting work place safety inspection.
* Imparting health and safety training.
* Health and Safety correspondences with client / Consultant.
* Assist to creating and updating Departmental HSEManual ensures ensuring observance thereof across all functional domains. Arrange meetings if any critical safety problem arises at site and also arrange Tool Box Meeting for solving safety problems and responsible for safety management create by contractors in front of site engineer, employees & Contractors.
* Accountable for preparing and maintenance of statistics report on weekly basis.
* Adept in conducting safety inspection in accordance with the client’s requirement & the maintenance of its records on daily basis.
* Designed and implemented systems, processes and procedures to facilitate smooth functioning of overall operations and enhanced operational efficiency. Identified and rectified anomalies to ensure smooth operations.
* Conducting Safety Inspection/Audit to analyze safety Risks and evolving lasting solutions to eliminate contributory elements.
* Providing Occupational Health & Safety related trainings to all categories of employees to sensitize them on the need of observing safety standards
* Attending weekly safety meeting and take feed backs and issue orders to subcontractors regarding safety issues.
* Look after other responsibilities such as supervision of site, personnel, equipment and environmental safety.
* Playing a pivotal role as Supervisor of security activities in site.
* Devise effective strategies for planning, implementing & managing programs to reduce or eliminate occupational injuries, illnesses, deaths, and financial losses.
* Actively involved in conducting various activities viz. accident investigation, training, control of personal protective equipment, emergency preparedness drills etc.
* **2014–2016 April:-**

Company Name : PowerSecurity services

 Abu Dhabi, UAE

Position : SecurityOfficer in Traffic Control Center,Reem Island,Abu Dhabi.

**RESPONSIBILITIES:-**

* Providing good service to customer
* Recognize and monitor security issues
* Restricting un-authorized access.
* Dealing with customers
* Solving customer problems
* Providing good service in reception
* Patrolling and identifying issues
* **2012 - 2013**

Company name : Sri-Ram Finance

 Trivandrum, Kerala, India

Position : Marketing Executive

**RESPONSIBILITIES:-**

* Providing good service to customer
* Solving customer problems
* Arrange finance for customers
* Clear all customer problems
* Add new insurance for company
* Target achieving
* **2009 - 2012**

 Company Name : Star security services

 Abu Dhabi, UAE

 Position : Security Officer in Mazyad Mall, Abu Dhabi.

**RESPONSIBILITIES:-**

* Providing good service to customer
* Recognize and monitor security issues
* CCTV checking and messaging through wireless
* Dealing with customers
* Solving customer problems
* Loading bay controlling
* Patrolling whole building
* Observing unwanted and suspesious events
* **2006 - 2009**

Company name : A K Associates

 Parippally, Kollam, India.

 Position : Store Keeper

**RESPONSIBILITIES:-**

* Checking the store properties
* Dealing with customers
* Documents controlling
* Wagon clearing
* Solving Labour Issues
* Warehouse Billing
* Stock Clearance

**SKILLS:-**

* Prepared to work for long hours and can respond to urgent and unexpected call times of work
* Able to work quickly with a group or alone and willing to work hard
* Have a good communication skill
* Fast learner
* Computer literate (MS Word ,Excel, Power Point)
* Organizing and coordinating

**PERSONAL DATA:-**

 Sex : Male

Date of Birth : 25-05-1984

Marital status : Married

Citizenship : Indian

Health status : Excellent

Height and Weight : 178cm,, 80kg

Languages known : English, Malayalam,Hindi,Tamil,Arabic, Urdu

**DECLARATION:-**

 **I hereby declare that all the details given above are true and correct according to**

 **Best of my knowledge.**