****CURRICULUM VITAE

**PRITI**

[**PRITI.371071@2freemail.com**](mailto:PRITI.371071@2freemail.com)

**PROFESSIONAL PROFILE:**

**Recently working as a Educator in Laxmi International School,Sarigam,Bhilad.**

**Worked as a PGT-Teacher in Gyan kendra Public School,umbergaon.**

**Position Sought: Quality Assurance Trainee**

Dynamic Professional with 10 months of rich experience in **Quality Assurance** in **Mangalam Drug & Organic Pvt.Ltd.Vapi** after Post Graduation year in 2010-11

**Areas of expertise:**

* Issuances of daily calibration status to QC, MICRO, PRODUCTION and STORE departments.
* Daily issuances of purified water documents to QC and Micro department.
* Daily round to production area to check the process.
* Daily issuances of crude, pure documents to the productions.
* Distribution of SOP to all departments.
* To check the dispatch details.
* Data entry for APQR and PQR.

Professional with 8 months of experience in **QC/MICRO Lab Assistant** in **Adeshwar Meditex Pvt. Ltd.Palghar** after Graduation in year 2008.

**Areas of expertise:**

* Daily calibration of all instruments.
* Antibiotic assay, titration.
* Check the quality of cotton.
* Water analysis.
* Microbial count of production area.
* Entry of raw material details.
* Dispatch details entry.

**ACADEMIC QUALIFICATIONS**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Degree/Certificate** | **Institute** | **University** | **Year of passing** | **Percentage (%)** |
| **M.Sc Biotech 2nd** | **Dr Babasaheb Ambedkar Marathwada University, Aurangabad.** | **BAMU**  **University** | **2009-10** | **54.00%** |
| **M.Sc Biotech 1st** | **Dr Babasaheb Ambedkar Marathwada University, Aurangabad.** | **BAMU**  **University** | **2008-09** | **53.50%** |
| **T.Y.Bsc Biotechnology** | **N.B.Mehta Science College, Bordi.** | **Mumbai University** | **2006-07** | **54.00%** |
| **S.Y.Bsc Biotechnology** | **N.B.Mehta Science College, Bordi.** | **Mumbai University** | **2005-06** | **71.00%** |
| **F.Y.Bsc Biotechnology** | **N.B.Mehta Science College, Bordi** | **Mumbai University** | **2004-05** | **61.29%** |
| **12th (HSC)** | **N.B.Mehta Science College, Bordi** | **Mumbai Division** | **2003-04** | **54%** |
| **10th (SSC)** | **St Mary’s High School, Dahanu Road** | **Mumbai Division** | **2002-03** | **66.13%** |

**TECHINAL PROFICIENCY**

* Operating System : Windows XP
* Methodology : Microsoft Office Tools (Excel,Powerpoint,Word)

**STRENGTHS**

* Excellent Communication Skills
* Quick Learner
* High Patience

**ACHIEVEMENTS & EXTRACURRICULAR ACTIVITES**

* Undergone training in **Haffkine** **Institute for Training research &Training, Mumbai** for a period of one month in vacation
* Presented Poster on ‘**DNA FINGER PRINTING’** held at **NATIONAL CONFERENCE ON BIOTECHNOLGY AT SHRI SHIVAJI COLLEGE,** AKOLA.

**PERSONAL DETAILS :**

D.O.B. : - **Aug 25th, 1986**

Gender : -**Female**

Marinates : **Single**

Linguistic versatility : -**English, Hindi, Marathi, Gujarati**

**DECLARATION:**

I hereby declare that the above mentioned information is correct up to my knowledge and I bear the responsibility for the correctness of the above mentioned particulars.

Reference will provide on request.