**Nasir**

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**Objective:**

Keen to associate and grow within a company while being an integral part of the building blocks in an organization. To work in a relatively conducive environment that not only promotes an overall technical growth but also infuses the spirit of learning and motivates individuals to acquire a prospective outlook,

**Typical WORK Involvement:**

With an above average Microsoft platform systems administration experience with, dell, HP servers and workstations, successfully able to troubleshoot network environment with comprehensive diagnostic procedures & performed soft / forced installation / replacement of peripheral devices. Over10+ year experience in monitoring array of servers including file servers, mail servers, proxy servers, & web servers. Hands-on exposure in LAN/WAN environments with proven skills in systems setup, optimization backups and recovery. Lead System Implementing Unix / Linux and Windows customizable installations.

* + System administration tasks for in-house system development application implementations. Design, develop, and implement processes, and technology to enhance the technical support function, including workflow, incident management and information dissemination.
  + Ability to amend & troubleshoot Perl and Unix shell scripts. Adaptable to learning new technologies; Have understanding of programming with visual studio platform.

Quick thinking; able to handle stress; difficult task oriented pressure situations; responsible, independent and quick learner; excellent time-management and multi-tasking with strong sense of punctuality. Able to head management operations, user requests and incidents system placed with periodic status reporting structure; ensuring all tickets and phone inbound voice support requests and escalations are handled within appropriate service level agreement timeframes.

Sufficient working experience with Active directory, dns, proxies and cisco network security.

**Professional Experience**:

Following are the organizations that I have worked for to materialize my Systems management and Support experience.

**Accountancy Outsourcing Services, (Head Office)**

*Network administrator - IT Network Department (Full time)*

June 2011 – Present

Accountancy Outsourcing Services, A reputed Software house and BPO company, is providing best software solution to its dynamic business clients in best possible services in their needs.

Primary Job Function:

* Responsible for all aspects of the IT Networks and datacenter operations, based on Microsoft / Unix platform.
* Managing support for Enterprise servers/ storage hardware, and support for various applications.
* Automate MS SQL Backups routine and set recovery methods.
* To take care data backup D2D.
* Manage virtualized servers implementing Hyper-V, and MS virtual Machine.
* IT asset handling and tracking system.
* Review technical specifications for project requirements.
* Day to day IT OS administration support to departmental users.

**Comfort Knitwear pvt ltd**

*System Admin - IT Department (Full time)*

August 2007 – March 2011

Comfort Knitwear an ISO 9002 certified integrated knitwear manufacturing unit managing in-house knitting, dyeing and stitching company facilitated with the state-of-art equipment to cater to world class brand names like FILA, LIZ-CLAIBORNE, CALVIN KLEIN JEANS, GEAR FOR SPORTS, HAGGER, GREG NORMAN, NAUTICA, CASUAL MALE, CHAPS RALPH LAUREN, ANTIGUA, GAP, etc.

Primary Job Function:

* Day to day system administration to help departmental users.
* To provide support for enterprise applications system,
* Dealt with Disaster recovery planning backups. and monitoring,
* Since all the remote branches connected to each other and the head office, high volume of data traffic involves state of the art latest communication technology and IT infrastructure with support of well-equipped data centers in each branch which were connect to our central servers located in head office through high speed networks using VSAT, Wimax and fiber optic technology.
* Maintained UPS and system configurations. Installed an automatic UPS shutdown system that gracefully shut down.
* Helped support team to customize technical reference manuals.
* Managing system archives. Implement Corporate Enterprise backup system
* Provided support for Microsoft Exchange. Active directory, DNS, ISA, Databases, MS Outlook.
* Developed and maintain corporate web sites.
* Arrange maintenance of defective computer hardware from market.
* Maintained Inventory database ,
* Procurements

**Professional Education:**

* Since *2007* Microsoft certified system Engineer.
* Since 2008 Cisco Certified Network Associate.

**Academic Education:**

* 2004-2007 Bachelor of Computer Science, 4 years honors program. NKFACT Institute of computer Sciences.
* 1997 *fine arts Board of intermediate & Secondary Education Lahore.*
* *1990 secondary school Certificate (Matriculation) Government Higher Secondary School Muridke.*

**Languages & Additional Skills Set:**

Having excellent level English and Urdu,

Good presentation skills; Strong Interpersonal and Communication Skills; Good Managerial Capabilities