

**Sylvia**

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**Position Applied** : **PHARMACIST / ASSISTANT PHARMACIST/ OTHER RELATED JOB**

**Objective**  : Seeking a challenging job and better opportunity to render my

good quality service with my knowledge and skills to the company

**Skills and Qualifications** : With more than 2 years of working experience as Community Trainee

Pharmacist

: With more than 3 years of working experience as Assistant

Pharmacist

: Operating Computer ( Microsoft Word and Excel)

: Hardworking, ability to work under pressure, honest and trustworthy

**Employment :**

**TRAINEE PHARMACIST**

Eswagenerics Pharmacy (October 28, 2014- Dec 02, 2016)

San Fabian, Pangasinan, 2433 Philippines

Main Duties :

* Dispense Medicines as written on the prescription prescribe by Physicians and Dentist.
* Perform Patient Counseling (guiding them on how to take the prescribe medicines).
* Record and safe keep the received prescriptions.
* New store personnel trainer and educating them regarding the products being sold on the Pharmacy.
* Educate store personnel on FDA laws, Pharmacy laws, memoranda, and other laws related to dispensing of medicines and keeps a file of the said documents.
* Observes all customers complaints and giving customers information on the products.
* Perform product inventory and check-submit near expiry or expired products.
* Checking and updating license to operate, business permit and other documents related to drugstore operation.
* Kept updated books like USP, RPS, MIMS, PIMS, Toxicology and other reading materials.

**Employment History:**

**ASSISTANT PHARMACIST**

RosPearl Drugstore (Feb 01, 2011- Mar 21, 2014)

San Fabian, Pangasinan, 2433 Philippines

Main Duties :

* Perform Patient Counseling (guiding them on how to take the prescribe medicines).
* Observes all customers complaints and giving customers information on our products.
* Perform product inventory and check-submit near expiry or expired products.
* Maintain clean and order in the Pharmacy and products being sold in the pharmacy.
* Take notes and report to the owner the products not available in the store but frequently asked by customers.
* Record Senior Citizen Purchases. Maintain clean and order in the Pharmacy and products being sold in Pharmacy.
* Prepare relevant paper reports and performs other related functions assigned.

**Education**

**BACHELOR OF SCIENCE IN PHARMACY (B.S. Pharm)**

Year Graduated: April 11, 2008

Virgen Milagrosa University Foundation

**Personal Information:**

Marital Status : Married

Nationality : Filipino

Age : 33

Height : 5'4"

Number of Child : One Son 11 yrs old;

: Two Daughters 3 yrs old and 1 year old.

Visa Status : Visit Visa