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**Personal Information**

Ayat.371222@2freemail.com

**Name**: Ayat

 **Nationality**: Sudanese

 **Date of Birth**: 14th of July / 1993

**Core Strengths**

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| --- | --- |
| * Strong organizational skills
* Active listening skills
* Seasoned in conflict resolution
* Sharp problem solver
 | * Energetic work attitude
* Large cash/check deposits expert
* Telephone inquiries specialist
* Invoice processing
* Adaptive team player

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**Work Experience**

**Customer Service**
2012 Jan to 2012 June2014 **Galadari driving center - Dubai**

* Promptly and empathetically handled guest concerns and complaints, Demonstrated integrity and honesty while interacting with guests, team members and managers.
* Greeted customers and provided excellent customer service Maintained high standards of customer service during high-volume, fast-paced operations.

2014 Jan to 2014 July **Receptionist at Wow smile clinic**

**Promotion Jobs**

\* Formula 1 event

\* Ramadan tent hostess

**Educational Background**

High School at NCS schools – Dubai 2010/2011

Currently doing bachelors in business management

**Languages**

Mother tongue: Arabic

Other language: English (Fluent)

**Skills**

* Excellent customer service
* Careful and active listener
* Multi-tasking
* Problem solving skills
* MS Word, Powerpoint & Excel