**Murasolimaran CISCP, CISCM, CPP, CPPM**

Administration Manager for **Procurement** and Stores at Hassani Group of companies, Dubai, UAE

[**Murasolimaran.371459@2freemail.com**](mailto:Murasolimaran.371459@2freemail.com)

**Summary**

Good in keeping the communication simple and clear across the team.

**Leading** **Procurement** and Stores division in **Hassani Group of companies, Dubai, UAE** (A multi profile company having 35 subsidiaries spread across five major business categories - Trading and distribution, Industrial Machine Manufacturing, Food manufacturing, Retail & Services and Real estate & Contracting with 6 well-known brands and 18 partner brands).

A short tenure in **Supply Chain Manage**ment with Kumar Metal Industries Pvt Ltd, Mumbai, India.

A good 9-year in-depth exposure in executing and leading overseas projects for edible oil refinery, solvent extraction plant for edible oil industry and edible oil mill with expellers (onsite execution in **New Zealand, Mozambique & Nigeria** and Project Management from office for 4 more countries **- Iran, Libya, Ghana & Benin**).

8.5 years in production / manufacturing with **Colgate Palmolive, Aurangabad, India** in their soap division (**FMCG**). Handled operations for Glycerine distillation and fat splitting.

**Experience**

**Administration Manager - Procurement & Stores at Hassani Group of Companies, Dubai, UAE.**February 2016 - Present

* **Leading** the Centralized Procurement Department, handled procurement value of 14.8 Million AED for year 2016.
* Procurement for all Business Centre of the companies in the group for **Operation, Maintenance, Project items and stock**.
* **Technical evaluation** of Purchase Request and Quotations.
* **Final** negotiation and **closing** the deal.
* Material planning and coordination with internal Departments and subsidiary companies (within UAE and overseas).
* Material Supply coordination, Inventory control and Logistic coordination to Internal and External Projects (with respect to procurement function).
* Supplier / Vendor management for Best quality, Competitive cost and time bound delivery.
* **Value addition** to the business by providing the **correct** material specification, **suggesting** equivalent alternatives and **reducing** the rejection of procured material by getting required material specification & approval and **sourcing them right at the first place**.
* **Reduce** the complexity of material delivery and payment cycle with constant coordination between Store and Accounts.
* Stream line the existing manual system for sending inquiry, quotation receipt, quotation comparison and Purchase Order generation. Principal person for the **ORION ERP** PROJECT currently initiated for Procurement division.
* Create master data base for initiation and implementation of ERP to help automate the manual procurement process (classification of material, item code generation, setting up process for the Procurement department).
* Additional responsibility to lead and manage the Central Store.
* Be an initiator for value addition within the Procurement and Stores team.

**Supply Chain Manager at Kumar Metal Industries Pvt Ltd, Mumbai, India.**

October 2015 - February 2016.

* Coordination between Engineering, Procurement, Export department and site team.
* Tracking of Material requisition and their delivery.
* Tracking of equipment fabrication status with planned dispatch date for projects.

**Project Manager at Kumar International Engineering Services Ltd, New Zealand.**

June 2014 - September 2015.

* Managed and executed the first Rosin Solvent Extraction Plant @ Taupo, New Zealand.
* Coordinated the overall Equipment Installation, Piping & Execution of 500 TPD Solvent Extraction plant for getting Rosin from Pine wood chips.
* Liaise with Client and Indian parent company.
* Coordinate with third party quality inspection, perform local purchase and maintain documents, Accounts and Finance.
* Manage site team.
* Arrange, Source or Request missed out material with prior approval.
* Provide feedback of site activities and team to parent company.
* As an Authorized Signatory, act On Behalf of Office / Parent company.

**Project Manager at Kumar Metal Industries Pvt Ltd, Mumbai, India.**

December 2013 - June 2014.

* Manage, Coordinate and execution of Projects.
* Single point contact between Management, Client, Site team and the entire department for the Project.

**Project Manager at Lipotech Project Engineering Pte Ltd, Singapore.**

November 2012 - November 2013.

* Managed and executed 300 TPD Edible Oil Refinery, Packing and Molding lines and Oil Bulking facility at port in Beira, Mozambique for Olam International.

**Joint Project Manager at Kumar Metal Industries Pvt Ltd, Mumbai, India.**

February 2008 - November 2012.

* Deft in overseeing project activities from conceptualization to execution including technical specifications, stage inspections, progress monitoring, site management and manpower planning. (Site visits included)
* Strong relationship management and communication skills with the ability to network with Project Members, Clients, Consultants, Contractors & Vendors with ease.
* An effective communicator & team player with strong analytical, logical and problem solving abilities.
* Monitoring & executing projects with respect to budgeted cost, demand forecasts & schedule to ensure timely execution of the projects.
* Conducting assessment of Project requirements, interface and commissioning.
* Reviewing technical specifications, cost estimates.
* Developing / appointing vendors for achieving timely procurement of materials & equipment at cost effective price to ensure efficient execution of projects.
* Preparing & obtaining approval of purchase specification sheet.
* Working on succession planning of the workforce, appraising the member’s performance & providing feedback.

**Site Engineer / Installation Engineer at Desmet Ballestra, India.**

November 2005 - February 2008.

* Maintained stock availability for smooth site execution; coordinated with procurement & dispatch team from the site.
* Recognized for allotment of manpower & planning of site activities.
* Handled the equipment erection, installation and piping of India’s First Bio Diesel Plant-300 TPD and instrumental in all activities till pre-commissioning of the plant.
* Involved in two more Bio Diesel Plants (Kakinada-350 TPD and Vishakapatnam-700 TPD) for equipment erection / installation and piping.
* Executed (site) one 100 TPD physical edible oil refinery in Rajnandgaon, Chattisgarh and Fatty acid plant in Gandhidham, Gujarat.

**Junior Engineer at Colgate Palmolive India Limited, Aurangabad, India**

February 1996 - January 2005.

* Was with their soap manufacturing facility in Fatty Acid Distillation plant, responsible for operation of Glycerine Distillation and Fat splitting plant.

**Skills & Expertise**

* Procurement
* Negotiation
* Vendor Management
* Supply Chain Management
* New Vendor Development
* Cross-functional Team Leadership
* Value addition
* Process Improvement
* Team Management
* Materials
* MS Project
* Project Management
* Piping
* Project Planning
* Microsoft Project
* Construction
* Project Execution
* Commissioning
* Plant Operations

**Languages**

* English (Full professional proficiency)
* Hindi (Professional working proficiency)
* Marathi (Professional working proficiency)
* Tamil (Native or bilingual proficiency)

**Independent Course**

* Site Safe (Building Construction Passport) - New Zealand in 2014
* Fall Arrest System and Confined Space Training - New Zealand in 2014
* IT Course: Primavera 6.0 & MS Project 2007 in 2009
* PDU (Professional Development Unit) for PMP Exam preparation - ongoing

**Qualification**

* **National Institute of Construction Management & Research - NICMAR, (Dubai Branch).**
* Graduate Programme in Construction Project Management, 2015 – 2017 (Results declared, Project submission pending & Certificate awaited)
* **International Purchasing & Supply Chain Management Institute, USA.**
* Certified International Supply Chain Manager

Issue date – 12th January 2017, Expiration date – 11th January 2022.

* Certified International Supply Chain Professional

Issue date – 12th January 2017, Expiration date – 11th January 2022.

* Certification in Procurement – Certificate award awaited
* **Hi Tech Institute of Technology, Aurangabad, India.**
* PD in Fire Safety and Industrial Environmental Engineering, 2004 – 2005
* **NYSS College of Engineering, Airoli, New Mumbai, India.**
* Diploma in Chemical Engineering, 1992 - 1995