**CURRICULUM VITAE**

**Sumalatha**B.Sc., M.Ed.

[**Sumalatha.371992@2freemail.com**](mailto:Sumalatha.371992@2freemail.com)

**PERSONAL SUMMARY**

* An experienced classroom practitioner possessing excellent classroom management skills, as we all enthusiasm and dedication.
* Developing and fostering the appropriate skills and social abilities to enable the optimum development of children, according to age, ability and aptitude.
* Able to devise and develop ways to encourage a pupil further, and challenge and inspire pupils to help them deepen their knowledge and understanding.
* Can quickly adapt into a classroom environment, and having excellent knowledge of the National Curriculum.
* Currently looking for a primary, secondary or special needs teaching position, either short or long term

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**WORK EXPERIENCE AND JOB TITLE HISTORY**

***Head Teacher Koduru, State Government of Andhra Pradesh***

***Mandal Parishad Primary School India***

**August 2011– Till date**

Responsible for organizing classes and learning resources to create a positive learning environment.

**Duties:**

* Taking responsibility to help children develop key skills
* Developed creative and imaginative projects for the class to participate in
* Provided regular feedback to parents regarding work and behavior in class
* Successfully motivated children with work through play and other techniques
* Organized community projects for the children and school to gain recognition for
* Successfully prepared and marked homework and project materials
* Confidently attended review meetings
* Taking an active interest in keeping up to date with changes in the curriculum
* Looking at each child’s way of learning and developing learning plans around that to help them gain the best start in their education
* Gain knowledge and understanding of personalities within the classroom, preventing any issues becoming serious problems such as bullying
* Communicating well with all pupils, ensuring them they can speak to me if they have any worries at all and Supporting colleagues.
* Working with pupils to create innovative fundraising ideas for the school/class
* Experience in a variety of lessons including drama, physical education and musical lessons

***Maths & Physics Teacher Nagarjunaa High School, Renigunta, Tirupati***

***June 2004 – February 2007 Andhra Pradesh, India***

* Handled mathematics classes including Introduction to Calculus and Introduction to Trigonometry, as well as Geometry and Algebra classes and Physics upto grade 10.
* Implemented stimulating lessons to engage students’ attention and interest, allowing them to develop a passion for the subject
* Developed and introduced an enrichment program for students who were not quite equipped to move on to the next level
* Served on the Math and physics Department’s Planning Board
* Created resources including daily lesson plans, quizzes, tests, homework, presentations, instructional videos, and performance assessments (hands-on activities)
* Actively participating in Office Administration Support Team.
* Maintaining class Attendance and Monthly Progress Reports.
* Guiding in Annual Science Fair projects.

**EDUCATIONAL QUALIFICATIONS**

**Master of Education**

University: Sri Venkateswara University, Tirupathi, Andhra Pradesh, INDIA

Emphasis: Methodology of Educational Research, Computer Education, Philosophical, Education Technology and Psychological& Social foundations of Education,

Year: December, 2009

**Bachelor of Education**

University: Sri Padmavathi Mahila Visva Vidyalayam, Tirupathi, Andhra Pradesh, INDIA

Emphasis: Mathematics and Physical Science

Year: December, 2003

**Bachelor of Science**

University: Sri Krishnadevarya University, Ananthapur, Andhra Pradesh, INDIA

Emphasis: Mathemtics, Physics and Computer Science

Year: April, 2002

**AREAS OF EXPERTISE**

* Teaching National curriculum
* Supervising
* Examinations
* Administrative skills
* Organizational skills
* Budget management
* Primary educational development

**KEY SKILLS AND COMPETENCIES**

* Proven track record and experience working as a primary teacher KS1-KS2.
* Marking coursework and monitoring a child’s performance.
* Recent references and a valid CRB/police checks.
* Enthusiastic and inspiring.
* Ability to project a positive and creative learning environment for all pupils.
* Above average organizational skills with the ability to work on your own.
* Excellent classroom and behavior management skills.
* A good knowledge of the national curriculum.
* Passionate about improving learning for children and getting involved in allareas of the school community

**PERSONAL INFORMATION**

Date of Birth : 15th July, 1982

Gender : Female

Nationality : Indian

Religion : Christian

Marital status : Married

Languages known : English, Telugu and Hindi

Visa Status : Visit Visa (Valid upto 05/09/2017)

**DECLARATION**

I hereby declare that to the best of my knowledge the information above furnished is correct and I take the complete responsibility if any information to be incorrect.