**APARN**

[Aparn.372195@2freemail.com](mailto:Aparn.372195@2freemail.com)

**Objective :**

To secure a job which will help me apply my knowledge in investment analysis and

financial reporting.

**Professional Experience:**

* **Financial accountant at BDO Bahrain (7/7/2014 to 18/2/2016)**

Key job responsibilities included:

* Supporting the department through the collection, processing and reporting of financial data.
* Verifying and processing payments and receipts after ensuring they are supported by appropriate

source documentation.

* Managing general ledger and subsidiary ledger reconciliations.
* Assisting in the closing of books of accounts at the year end.
* Assisting in formulation of annual budget of the firm.
* **Audit Trainee at Talal Abu - Ghazaleh& Co. International (1/8/2013 to 30/10/2013)**

**Education:**

|  |  |  |  |
| --- | --- | --- | --- |
| Qualification | Year | Institute | Grade Point Average/Percent |
| CFA Level 3 Candidate | | | |
| ACCA Affiliate 2011-2014 | | | |
| B.Com (e-commerce) | 2008-2011 | Birla Institute of Technology Mesra, Ranchi  (BITIC, Kingdom of Bahrain ) | 9.0 |
| Standard XII | 2006-2008 | Durga Higher Secondary School  Kasaragod District,Kerala,India | 94 % |

**Projects:**

* “A study on effectiveness of celebrity endorsement in brand building*” (2009-2010)*
* “A study on the extent of usage of e-banking aiming to identify the prime hindrances which prevent its increased usage”*(2010-2011)*

**Software Skills:**

Can comfortably work with:

* Tally ERP 9
* Microsoft Office Suite
* CaseWare Working Papers
* Microsoft Dynamics NAV

**Other Achievements:**

Represented Birla Institute of Technology International Centre, Bahrain in the *Global Investment Research Challenge 2011* conducted by the CFA Institute

**Declaration:**

I hereby declare that the above furnished information is true.