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| 150548 Athira.jpg**ATHIRA**  |
|  |  | **ATHIRA.372313@2freemail.com** |  |
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| **OBJECTIVE** |
| To secure career in a reputed organization utilizing my skills and knowledge to deliver value added results as well as further enhance my learning and develop my career in the same field. |
| **Experience** |
| Currently working as HR Executive in Travancore Medical College  |

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| **PROJECT** |
| Major Project | : | A Study on Effectiveness of Labour Welfare at Anna Aluminium |
| Duration | : | 2nd May to 2nd July 2016 |

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| **INTERNSHIP SUMMARY** |  |  |
| Name of the internship company | : | N S Memorial Hospital Kollam |
| Designation | : | HR Intern |
| Duration | : | 13th April 2015 to 13th May2015 |
| Learning  | : | Exploring different work environments, understanding organizational cultures, and learned to interact with diverse fields. |

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| **CERTIFICATION** |
| * Certified in Microsoft Advanced Excel
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| * Certified Business English certification accredited by Cambridge University
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| **ACADEMIC PROFILE** |
| **Examination** | **Discipline/****Specialization** | **School/college** | **Board/****University** | **Year of Passing** | **%** |
| MBA | HR-Marketing | TKM Institute of Management | University of  Kerala | 2016 | 70% |
| BBM |  | Amrita School of Arts and science | Deemed University | 2014 | 75% |
| AISCE  | Bio- Informatics | TKMCPS | CBSE | 2011 | 69% |
| AISSE |  | Sree Narayana Trust Central School Kollam | CBSE | 2009 | 70% |

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| **STRENGTHS** |
| * Hard working & disciplined
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| * Optimistic
 |
| * Confident and able to solve problems effectively
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| **SKILLS** |
| * Team work
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| * Attentive
 |
| * Competent
 |
| * Honest & dedicated
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| **BBM PROJECT EXPERIENCE** |
| * Major Project: “Study on Job Satisfaction at Hindustan Latex Ltd, Trivandrum”
 |
| * Minor Project: “Study on Employee Satisfaction in Vijayawani Newspapers, Mysore”.
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| **EXTRA CURRICULAR ACTIVITIES** |
| * Participated in National Finance seminar conducted by SEBI
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| * Active participant in ANTARPRERNA (a college initiative inter college fest)-2014
 |
| * Member of event organizing committee in college.
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| * Active member of Green Club.
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| * Active participant of AYUDH-a college initiative for social service
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| * Participated in HR conclave
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| **IT PROFICIENCY** |
| * Proficient in basic computer skills
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| * Qualified in tally-ERP9
 |
| * MSOffice (Outlook, Access, Project, Windows8)
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| **PERSONAL DETAILS** |  |  |
|  |  |  |
| Date of Birth | :  | 5th November 1992 |
| Gender | :  | Female |
| Nationality | :  | Indian |
| Religion | :  | Hindu |
| Languages known | :  | English, Malayalam |

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