Nervana

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**OBJECTIVE**

To acquire a position in the field of communications or journalists as a content creator, copy writer, translator, or Public Relations specialist.

**PERSONAL DATA**

Date of Birth: September 14, 1990.

Place of Birth: Egypt.

Nationality: Egyptian.

Marital Status: Married.

Salary expectation: Not Specified/ Negotiable.

Visa Status: Husband Visa.

**EDUCATION**

Ahram Canadian University,2011

* Faculty of Mass Communication
* Major in TV & Radio and minor in Journalism
* General Graduation GPA: Very Good (B+)
* Graduation Project grade: A Awarded first place in the Graduation Project

**EXPERIENCE**

**2010**, Reporter in **Al Ahram Newspapers**-**Cairo,Egypt**

* Gathering information on current events
* Record audio of the conversation
* Write briefly all the data and submit it to journalist

**2011**, Accountant at **Medcom Tours – CAIRO, EGYPT**

* prepare finance balance sheets for every month
* Cash flow statements
* Prepare budgets
* Transfer checks to company account

**2012**, Manger Assistant at **Artistic Touch** Advertising Agency**-cairo,Egypt**

* organize schedule time, meetings and events-replying emails
* Content development of marketing collateral

**2012**,**for one month** Events Executive at **M&M Events Company, CAIRO, EGYPT**

* Co-ordinated large scale entertainment events
* Assist with site planning and confirming venues according to our budget
* Prepare the activates according to the age of audience
* Planning and time management

**PROJECTS**

* + Short movie about **Slums in Al-Dawaka, Cairo, Egypt** (2009)

 Analyses suffering of the poor people in Dwaka

 Shooting their homes

* + Press report about **Procter & Gamble Company, Egypt** (2010).

 Ask the drivers about working day tack

 Know what`s the reason of the a lot accident from the truck

* + Campaign about **Early Marriage, Egypt** (2010).

 Talk to girls that married at 14 years old and know the reasons

 Collect the data from Women`s rights that provide them the ratios in Egypt

* + Video report about **Chinese Gold, Egypt (with editing)** (2010).

 Talk to the gold traders and the impact of Chinese gold about their own business

* + Video report about **Traffic Problems, Egypt (with editing)** (2011).

 Make conversation with all kinds of drivers

 Realize the reason the traffic laws and the bad infrastructure in Egypt

* + Award the 1st position in the Graduation project for **Sectarian** **strife in Egypt** (2011) Note: Find the link that Ahram Gate wrote about the film.

**LANGUAGES**

* Arabic Native
* English Excellent

**PROFESSIONAL SKILLS**

* Writing News (Short Stories)
* Ability to work under pressure
* Ability to work in a group or individually
* Dependable and conscientious - accurate at detail work. Attention to details
* Excellent customer service
* Culturally exposed to various nationalities.
* Excellent communication, interpersonal and organizational skills.
* Proficient in the use of Office applications (Word, Excel, PowerPoint).