**Curriculum Vitae**

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| **GHANI**  [**GHANI.372810@2freemail.com**](mailto:GHANI.372810@2freemail.com) | **C:\Users\IKKAKA\Desktop\GHANIA RAHMAN POTO.jpg** |

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**CAREER OBJECTIVE**

*A resourceful civil engineer who is vastly experienced in engineering design from the initial conceptual stage, through feasibility study and to detailed design. Physically fit and able to work on-site and at remote locations, more than willing to undertake any work of a technical nature that falls within his ability and competence. I’m a solid record of health, safety and environmental focus when working on projects, and is committed to his personal and professional development. Right now I’m looking for a suitable position with a forward thinking company.*

**UAE EXPERIENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *ON.S* | *ORGANIZATION* | *DESIGNATION* | *FROM* | *TO* |
| *1* | *LEAP GENERAL CAINTRACTING LLC* | *Civil Engineer* | *01-05-2017* | *TILL* |

**JOB RESPONSIBILITIES**

* *Supervise 18 project employees, including in-house, external contractors, and sub-contractors*
* *Preparing CAD drawings for highways and drainage projects.*
* *Identify options and recommend solutions to resolve technical issues.*
* *Briefing CAD technicians and checking drawings.*
* *Providing comment on design calculations and drawings.*
* *Attending project site selection studies.*
* *Assisting in the preparation of design reports.*
* *Designing tunnels and underground structures.*
* *Assist with engineering designs and liaise on technical approvals.*
* *Negotiating with Statutory Authorities for the provision of main services.*
* *Mentoring and supervising junior staff.*

**PAKISTAN EXPERIENCE**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| *ON.S* | *ORGANIZATION* | | *DESIGNATION* | *FROM* | *TO* |
| *1* | ***C:\Users\ghani rahman\Desktop\For  Pract\10334457_247035878821590_4438668540508590266_n (1).jpg*** | *HAMZA DESIGNERS* | *Civil Site Engineer* | *15-06-2015* | *01-04-2017* |

**JOB RESPONSIBILITIES**

* *Ensuring that all assigned work is completed on time and within agreed budgets.*
* *Supervising Projects: including in house, external contractors and sub-contractors.*
* *Attending meetings and competently communicate with Clients, Contractors and major asset owners and stakeholders.*
* *Applying personal technical knowledge and experience to the development and delivery of technical training for graduate engineers.*
* *Setting out Project works in accordance with Drawings & Specification.*
* *Producing and processing financial measurements.* *Attending meeting with consultant and client for all activities.*

**3)**

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| *ON.S* | *ORGANIZATION* | *DESIGNATION* | *FROM* | *TO* |
| *1* | *Zain Building Designer & Model Maker* | *Architectural Draughtsman* | *01-01-2016* | *31-12-2016* |

**JOB RESPONSIBILITIES**

* *Prepare Architecture drawing including building plans, section & elevation.*
* *Prepare staircase plans, section, elevation & details.*
* *Prepare Schedule for walls, windows, & doors.*
* *Preparation of detailed working drawing for site use*
* *Review rough sketches, drawings, specifications, and other engineering data received from civil engineers to ensure that they conform to design concepts.*

**PERSONAL PROFILE**

Date of Birth : 01/12/1994

Nationality : Pakistani

Sex : Male

Marital Status : Single

Languages Known : English (Fluent), Urdu, Pashto

Religion : Muslim

Visa Status : Employment

**UAE DRIVING LICENSE**

Place of issue : Abu Dhabi

Date of expiry : 27 August 2019

**EDUCATIONAL SUMMARY**

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| --- | --- | --- | --- | --- | --- |
| *S.NO* | | *DEGREE TITLE* | *BOARD/INSTITUTE* | *YEAR* | *RESULTS* |
| *3* | *Diploma of Associate Engineering Civil-Technology* | | *SCST, Swat, K.P.K, Pakistan* | *2012 to 2015* | *Passed* |
| *2* |  | *Diploma of information Technology* | *SPI, Swat, K.P.K, Pakistan* | *2014 to 2015* | *Passed* |
| *1* |  | *Secondary School Certificate* | *BISE, Swat, Pakistan* | *1999 to 2012* | *Passed* |

**OTHER COURSE**

* *Computer software certificate in* ***MS Office 2010 (MS Word, MS Excel, MS Access, MS Power Point*** *in Master Mind computer Institute, Swat.*
* ***AUTO CAD*** *2013 FROM Blue Bird Computer Institute, Swat.*
* ***3D Studio Max*** *10, 3D Architecture Modeling, Presentation Views.*

**DECLARATION**

*All the information provided above is true and correct to the best of my knowledge & belief. If you provide me an opportunity to serve for your organization, I promise I will try my best by discharging my duties towards the betterment of organization.*