**NAME: MOHAMMAD**

[**MOHAMMAD.372829@2freemail.com**](mailto:MOHAMMAD.372829@2freemail.com)

**VISA TYPE: VISIT VISA**

**Applying for:** Civil Engineer

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**CAREER OBJECTIVE :**

To secure a challenging, full time position job as a **HSE Officer**/**Safety Officer (Nebosh and Iosh Certified)** in a leading company where I will have opportunities to expose my knowledge, skill sets, talents and become a valuable asset to the firm.

**EDUCATIONAL QUALIFICATIONS:**

* Post Graduate Diploma in **HUMAN RESOURCE MANAGEMENT** with **72%** from **LONDON CITY COLLEGE, LONDON** in the year 2009.
* B.Sc in COMPUTER SCIENCE with **70%** from **OSMANIA UNIVERSITY** Hyderabad in the year 2006.
* INTERMEDIATE with **67%** from **BIE,** in the year 2002.

**CAREER SUMMARY**

* 7 years of experience as a safety officer in the field of Construction.
* Proficient in Risk assessment, enforce preventative measures.

**KEY SKILLS:**

* Knowledge of good safety practices.
* Possessing all relevant Safety Qualification / Certifications.
* Delivering front line safety education and training.
* Serving as a mentor and coach to others.
* Safely handling hazardous materials.
* Carrying out routine hygiene surveys.
* Carrying out post incident analysis.
* Ability to maintain effective work relationships with people from all social backgrounds.
* Ability to work on own initiative.

**CERTIFICATIONS:**

**NEBOSH AND IOSH CERTIFIED**

**WORK EXPERIENCE:**

**Incor infrastructure pvt ltd- ( Hyderabad )**

**Worked as Safety Officer, Since February-2015 to August -2017 (2 years 6 months)**

**Project: PL Project, High rise tower**

**S.N. Associates Infrastucture Pvt Ltd – Hyderabad**

**Worked as Safety Officer, Since June – 2013 to January 2015 (1 year 7 months)**

**Project: G+3 Commercial Project**

**Al Mulla Group – Dubai**

**Worked as Safety Officer, Since December – 2011 to April – 2013 (1 year 5 months)**

**Project: G+5 Residential Apartments**

**Sahara Constructions – Hyderabad**

**Worked as Junior Safety Coordinator (Trainee), Since July – 2009 to September – 2011 (2 years)**

**Project: Equinox Towers**

**WORKED STRENGTHS:**

* Ensuring compliance with all current legislation, codes of practice and relevant standards.
* Serving as the first responder to and investigator of safety incidents and mishaps.
* Maintaining proper records.
* Investigate accidents and dangerous occurrences.
* Ensuring that equipment is installed accurately and safely.
* Making regular site inspections.
* Preparing reports by correcting, analyzing, and summarizing regulatory and compliance data and trends.
* Producing concise reports for managers on Health and Safety matters.
* Advising managers, colleagues of safe working practices.
* Carrying out safety inspections.
* Producing risk assessments.
* Performing root cause analysis for incident / accident investigations.
* Recording and investigating an accidents or incidents.
* Keeping up to date with all new legislation and development in H&S and advising the business of any changes.
* Carrying out site safety inductions. Identifying staff training requirements.
* Maintaining an audit trail of all H&S documents.

**PERSONAL DETAILS:**

**Date of Birth** : 10/05/1985

**Gender** : Male

**Religion** : Muslim

**Nationality**  : Indian

**Marital status** : Single

**Languages Known** : English, Hindi, Urdu

To,

 The HRD/Personnel/Recruitment Manager

Sub:  Application for the Position of **HSE OFFICER / SAFETY OFFICER**

 Dear Sir/Madam,

         The purpose of this communication is to introduce myself for considering my application for the post of **HSE Officer** / **Safety Officer (Nebosh and Iosh certified)** in your esteemed Organization.

  I hereby submit my detailed resume with an aim to pursue a job in your organization and become an asset to the organization. Am confident that I can fit into a challenging job where I can explore my skills. Given an opportunity I will prove my knowledge and experience to the benefit of the organization.

  Thanking you in advance for your time and looking forward to a favorable response.